

SCITUATE SCHOOL COMMITTEE
REGULAR MEETING-TUESDAY, JULY 12, 2016
TOWN COUNCIL CHAMBERS

1. Motion by Mrs. Guglielmi to convene into open session.
Mr. LaPlante: Second
All in favor: Yes

Regular Meeting Called to Order – at 7:30 by Chair Umbriano

Mrs. Umbriano: We were in a work session.

B. Routine Matters – Minutes and Bills:

Mrs. Guglielmi made a motion to approve the Scituate School Committee Executive Session Meeting Minutes from June 7, 2016 at the Town Council Chambers.

Second: Mrs. Pendergast
Discussion: none
All in favor: Yes

Mrs. Guglielmi: Made a motion to approve General Fund Budget 2016-2017 for July 2016 in the amount of \$454,487.54.

Mrs. Pendergast: Second
Discussion: none
All in favor: yes
Motion Passes

Mrs. Guglielmi: Made a motion to approve the early grant bills for July 2016 in the amount of \$4,560.48

Mrs. Pendergast: second
Discussion: none
All in favor: Yes
Motion Passes

C. Correspondence: July 12, 2016

1. The following letters to the Superintendent were received requesting home schooling for the 2016-2017 school year:
 - Ms. M for three children
 - Ms. D for six children
 - Ms. L for one child
 - Ms. D for 4 children
 - Mr. and Mrs. L for 2 children.

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Mr. LaPlante: Motion to accept home schooling
Mrs. Esposito: Second
Discussion-none
All in favor: yes
Motion passes

D. Report of Committee Liaisons

Mrs. Esposito: Scholarship nothing

Mr. LaPlante: Space needs nothing

Mrs. Pendergast: nothing

Mrs. Umbriano: Traffic Safety & Transportation nothing

Mrs. Guglielmi: Negotiations nothing

F. ASSISTANT SUPERINTENDENT'S REPORT

Dr. Sollitto read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

1. PARCC Data Release

Mrs. Esposito: Participation was up?

Dr. Sollitto: Up 60%, elementary schools are very high, middle and high school were all much higher than last year.

2. Consolidated Resource Plan (CRP)

Dr. Filippelli: RIDE told me the requirements are a lot less stringent.

3. Transition

No discussion

4. Professional Development Plan

Mrs. Esposito: What is Ed Camp?

Dr. Sollitto: Workshops led by teachers, about best practices and different presentations going on at once. Morning and afternoon sessions.

Mrs. Esposito: Blended learning?

Dr. Sollitto: The new term integrating technology into the classroom using internet and online learning as well as classroom teaching.

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Mrs. Esposito: Are we equipped?

Dr. Sollitto: We are getting there; a full computer lab is being set up in what used to be B24.

Mrs. Esposito: Class room?

Dr. Sollitto: Computers are being checked over the summer, they at least have one some classrooms have more.

Mrs. Esposito: iPads?

Dr. Sollitto: No iPads. Some of the reading classes are using kindles and you can bring your own devices.

5. Secondary Regulations

Mrs. Pendergast: Once this is finalized can you highlight the changes?

Dr. Sollitto: This one pager does a good job; major change is senior assessment number will reduce from 2 to 1. Districts will be held accountable-not the individual schools.

Mrs. Esposito: We do Sr. Project and?

Dr. Sollitto: Yes and course assessment most students will take them as final exams.

Mrs. Esposito: Is course assessment just for final exam?

Dr. Sollitto: We are looking at eliminating course assessment and keep final exams and Sr. project. It is the highlight of the year.

Mrs. Pendergast: Diploma requirement has gone from a student based requirement to a system based incentive. What does that mean?

Dr. Sollitto: It is still up in the air however, they are going to hold districts or schools accountable if there are a high level of students who are not performing.

Mrs. Pendergast: The student cannot meet the threshold for that test and still graduate.

Dr. Sollitto: A lot of talk about changes to the state assessment as of next year from PARCC to something else, maybe using SAT's as a type of assessment. They are better aligned now with the Common Core.

Mrs. Esposito: we will have to be sure the algebra 1 & 2 and partial geometry is offered to all students.

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Dr. Sollitto: They have not rolled out any of the specifics. Colleges require SAT's it would be a win

Mrs. Esposito: I would be concerned about all students are proficient in Algebra and Geometry

6. Summer School

Mrs. Esposito: That web-based program that we use-aligned to curriculum?

Dr. Sollitto: The courses are aligned, we have access to many courses and full section of Algebra 1. Credit recovery/summer school session for those students who took Algebra already but is going back to it for credit.

Mrs. Pendergast: Summer school has always been at the high school. We decided we were not having summer school. Then I found out we are having summer school. I should not have had to look for that information. Something we need to keep information going to us as the governing body the only way I knew is because I received a parent email. Charge for summer school does that cover the cost?

Dr. Filippelli: It does not cover the cost; other schools decided not to have it in the surrounding communities. A student would have had to travel to Pawtucket or Cumberland. That pushed us.

Mrs. Esposito: Concerning course enrollments; the AP courses and with our declining enrollment. AP courses are going to decline, should we be looking at this and study this to change the minimum number of students and reduced to match our declining enrollment.

Dr. Sollitto: You are on target, a lot of our high level classes have been dwindling. As we offer more classes it has gotten worse. Last year alone we had 40 singleton classes that kids are locked into. Larry and I have had conversations about saturation of our schedule. We are getting close to that number of courses we have to offer. We cannot cut course simply based on the number, we cannot do that any longer. At the next school year, I recommend any course between 6 and 15 is brought to the school committee for approval.

Mrs. Pendergast: We keep referring to the magic number.

Dr. Filippelli: We have not moved the number and it was 12 and moved to 15. We can just leave at 15 and then look at each class. It all will have budgetary impacts. As Mike said we have to run a building.

Mrs. Esposito: Have we thought about creative scheduling?

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Dr. Sollitto: Our hands are tied contractually.

Mrs. Esposito: How about independent study?

Dr. Sollitto: Any course can be taken as independent study, capped at 3. Chorus and Band have been doing this for years. Teacher, Principal and Parent need to sign off.

Mrs. Pendergast: Teacher compensated in any way?

Dr. Sollitto: No

Mrs. Pendergast: So it is above and beyond.

Mrs. Esposito: Can it be done during another class?

Dr. Sollitto: Only if the student has the flexibility in their schedule.

Mrs. Esposito: Any thoughts of partnering with surrounding communities?

Dr. Filippelli: Town Council and School Committee approval to make that happen. RIDE is trying to propose empowerment schools.

Mrs. Pendergast: Empowerment schools are new? You could do that as a district.

Mrs. Esposito: I am talking piecemeal? AP class not offered here can we send a student up the road?

Dr. Sollitto: I will have to check, I do not think so.

G. Superintendent' s Report

Dr. Filippelli read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

1. FREE AND REDUCED LUNCH PROGRAM:

Mrs. Umbriano: We had gotten the free point of sale implemented our numbers did go up, and I would keep track of that. Are they not applying for it?

Dr. Filippelli: It is because our enrollment has gone down so this number has gone down too. Anything we can do to elevate our number would be good for our state aid.

Mrs. Umbriano: They do not want to fill out the form.

2. FIELD PROJECT UPDATE:

Breaking ground on Monday.

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3. WEST BAY COLLABORATIVE

Mrs. Umbriano: It will not cost anything?

Dr. Filippelli: It will not cost us anything to get out, I am going to look at Northern RI agreement. I believe it is similar. Whereas the districts share in the expense.

Mrs. Esposito: What do they do for us?

Dr. Filippelli: We have some of our students at Northern RI so some outplacement. We have been sending them there for several years rather than East Bay.

Mrs. Esposito: I thought they were there for Curriculum and Professional development?

Dr. Filippelli: I have always known them to be for high need special education students and Northern RI has the same thing.

Mrs. Esposito: Budget venue that you could get better pricing.

Dr. Filippelli: That moved over when the state took over that.

Dr. Sollitto: They have some articulation with North Smithfield, Burrillville, Smithfield, Lincoln and North Providence.

4. ADMINISTRATOR CONTRACTS AND RAISES

Mrs. Esposito: Do we have your contract?

Mrs. Pendergast: We voted but we have not seen a contract for Larry and Mike. Did we vote? We hired you.

Dr. Filippelli: We had an executive session where we negotiated the terms and conditions for the Superintendent and Assistant Superintendent.

Mrs. Pendergast: Attorney D'Agostino do we have a contract?

Attorney D'Agostino: It needs to be ratified

Mr. LaPlante: Can we put it on for the next meeting?

Mrs. Esposito: Can we also put on your evaluations?

Mrs. Umbriano: Superintendent and Assistant Superintendent, Larry you sent this, do you want to send this back out to everyone on the committee? You will not be evaluated until next year.

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Dr. Filippelli: Next July you would add a year to the contract so you would need to take action on the evaluation. I will put on New Business contract evaluation and ratification.

Mrs. Umbriano: And send that out to everyone.

5. SCHOOL PHYSICIAN

Mrs. Pendergast: They can accommodate us?

Dr. Filippelli: Peter Bancroft said yes for August 3rd.

Mrs. Pendergast: Zero cost to the district, at the most 25.00/student.

Mrs. Umbriano: Well-one is opening next to the IGA.

6. STRUCTURAL DEFICIT

We jump to number 7 and attachment C

7. CURRENT CTE ENROLLMENTS

We have a 78% increase in students attending Ponagansett and a 90% increase in students attending Coventry Career and Tech. By state law we have to pay the accepting district's per pupil rate.

We have a \$200,000 short fall and we have no control over.

Coventry Career and Tech Ed has opened to 9th grade. The 8th grade field trip to Coventry was a game changer. By law we only have to allow access (a presentation) to career and technical academies.

I have been interviewing the parents. As soon as the child went on the field trip they wanted to go there.

\$18,000 you have to pay it is their per pupil fee not ours.

Put on the radar now, I am hoping some of the kids come back but we need a lot to come back.

Mrs. Pendergast: I was shocked. I looked at the Coventry numbers.

Dr. Filippelli: Cindy put this together.

Mrs. Pendergast: 16/17 20 student anticipated, maybe I am missing something because I think that is a higher number, it could be worse. We have allocated for Beacon Charter Middle School, but when I flip I do not see any student there. I am concerned that the numbers maybe higher.

Dr. Sollitto: Coventry grade 9 is the bump.

Mrs. Esposito: 46 students leaving the district it is 10 % of our students are leaving that is overwhelming.

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Dr. Filippelli: Is it the sports? Willing to go to Career Tech to sit on eligibility list for 6 months.

Mrs. Esposito: I am hoping you are going to look at the academics.

Mr. LaPlante: I think this is a serious issue, for students and cost.

Dr. Filippelli: Uncontrollable we do not have a choice in most cases. Under state law, if there is a program the students would like and we don't have it, we have to send the student.

Mrs. Pendergast: Prior to empowerment schools, what are your thoughts on an empowerment school moving forward?

Dr. Filippelli: For some students a career tech path is the way. It is athletics for other students. We meet with the music department why are they exiting out to go to the Music and Technology program at Ponaganset? So we are talking about program changes.

Mrs. Esposito: Should we ask the middle school kids.

Dr. Filippelli: If you are here from K-8 and you have been in a small classroom you go to Coventry and see how attractive. Let's see what happens in October to see how many we get back.

Mr. LaPlante: Can we talk about how to bring kids into the schools?

Mrs. Esposito: Do we get our money back from kids that come back.

Mr. LaPlante: How can we get kids into our school, I get calls all the time.

Dr. Filippelli: Would be a cost paid by the parent, the only way a district covers is if we have our own Career and Tech Ed?

Mrs. Pendergast: Why is it just Career and Tech Ed?

Dr. Sollitto: There are start-up costs for staff and sections to consider.

Dr. Filippelli: Look at the budget. It was never cost effective to create our own Career and Tech Ed until this year. We were getting the applications and talking to guidance counselors. Field trip did a number on the students leaving. If we do not get the \$200,000 somewhere it is a huge impact on the funding deficit.

Mrs. Pendergast: We have operated with the structural deficit for many years.

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Dr. Filippelli: It is the over reliance to try and back fill. I would think the town treasurer would like to reduce that along the way, you get on solid ground.

Mrs. Pendergast: Paul is the financial guy and the minute he walks out the door we get a \$200,000 hit.

Dr. Filippelli: Our fiscal year is different than the rest of the fiscal year so will have time to assess. There are a lot of moving parts. It is not \$200,000 immediately.

Mrs. Umbriano: Should we have a conversation with the Town Council? Should we put this in a letter to the Town Council so they can see what's happening?

Mr. LaPlante: That is why we need more wiggle room in our budget.

Dr. Filippelli: Leak in the holding tank at the high school, I do not know what that is going to cost. This is one of those repairs that has to be done according to code and we have little control over this.

Mrs. Umbriano: This makes our class sizes go down.

8. PAY INCREASES FOR BUS MONITORS

Mrs. Pendergast: There should be a greater difference of .50 between the subs and regular monitors.

Option one:

Dr. Filippelli: There are times when they are out you are paying the subs.

Mrs. Pendergast: If I was a bus monitor for 5 years under the other option I am getting a .75 raise.

Dr. Filippelli: The differential between them is a little more than a \$1,000 per year.

Mrs. Pendergast: Under new business the Tasca field use; should we discuss now.

Mrs. Umbriano: Games and Practice?

Dr. Filippelli: The issue is the fall sports and we will need to have another meeting. They allowed us to use the field last year and this year is a different story. They would like the school department to help defray the cost of the maintenance of the field. Middle School Soccer games only.

Mrs. Umbriano: What would we be paying for?

Mr. LaPlante: I can speak to this, I was involved in a meeting and we met to discuss the summer uses. Cost for lining the fields, opening bathrooms and cleaning the

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bathrooms. Pay about \$100.00/game, when we talked about the fall use I am not sure if they are still willing to honor that number.

Joseph DeSilva: President of the Scituate Youth Soccer.

Last year we hosted the Middle School Girls.

I am sure we can come to an agreement, lining the field and putting up and taking down goals. I do not think it will be a problem.

Mrs. Pendergast: We are not looking at this as our permanent home.

Joseph DeSilva: We would like to know ahead of time, because we have to pay for someone to line the field, clean bathrooms and we just want to recoup our costs. The field can handle it.

Mr. LaPlante: I think the schedule will be out soon.

Joseph DeSilva: We would need to plan according to line up the fields, we prefer to setup the field.

Mrs. Pendergast: The boys' middle school won their first game on that field.

Joseph DeSilva: We pay someone to take the fields down.

Mrs. Umbriano: When people see the nets they just play there.

Joseph DeSilva: Cannot leave the nets because they are used and I am afraid of them falling on someone. The town is liable.

Mr. LaPlante: Can you put those numbers together?

Mrs. Pendergast: Last question for Larry, numbers for next year; a new mom approached me and she has moved into the Clayville district. I know people request certain districts. If this women's daughter cannot go there does that mean that every child in that class is from that district.

Dr. Filippelli: It is more complicated. The school committee every year charges the superintendent to rebalance the classes based on class size and where the openings are. If this is a new child and their home school is Hope and there are 22 students in Hope classroom you are running at the max. If there are 16 kids in Clayville we would re-district that child to Clayville.

Mr. LaPlante: Prior years they may have been moved.

Mrs. Pendergast: If we redistrict a child and the siblings, if we have the room then they can go back. A parent writes a letter to the superintendent's office.

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Mrs. Pendergast: So I live in Clayville and I like Hope better and there is space.

Dr. Filippelli: Write a letter.

Mrs. Pendergast: Do I have to write a letter every year?

Dr. Filippelli: No but once we move a child-but there is also transportation? Parent drive? OK. But it is about the space.

Mrs. Pendergast: This family lives almost in Gloucester it is a long bus ride to go to Hope.

Dr. Filippelli: Ed takes care of this when we do a rebalance, some parents ok but some parents do not like the decision then we try to work out a solution. If the class is at a max we treat the students like a new student coming in.

Siblings?

Bus?

Child will stay unless the parent wants them changed.

It is a process and not easy conversations but necessary.

If we have the room and then we will grant a request. We look at the numbers every day.

Public Comments:

Mr. McCormick, Trimtown Road

We should phase out the early enrollment and enhance the AP classes.

Fields: I would like to make a recommendation that we do the artificial turf field.

Go forward with the artificial turf, and go ahead with the existing field project for the extra \$70,000 to level the field and it is an insurance policy but you may use it.

Mr. LaPlante: Mike what do you think about phasing about early enrollment?

Dr. Sollitto: I think there are several students graduating with 11 or 14 credits going into a state college. This could save them a semester. Other students who are applying for higher level universities that would benefit from AP classes. Either way you are going to have a group of students that will miss out.

Mrs. Pendergast: Our job is not to provide courses so they get through college quicker.

Dr. Sollitto: It is not about getting through college quicker, it is about preparing them to be successful in college. Some colleges will give you credit for some AP classes but it depends on the school. You can waive out of a class if you have taken an AP class.

Mrs. Esposito: How many classes do we have?

Dr. Sollitto: (4) early enrollment

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Mr. LaPlante: We have a small town and small school and we cannot offer to everyone. As best you can what do we do for the high achievers.

Dr. Sollitto: Enrollments are down and we are splitting enrollment between AP and early enrollment.

Mariah Kmon

30 Ben Brown Avenue

Family of 6 and the youngest is 4 and my dad runs a small business.

Enrolled younger brother in East Greenwich who missed the cut off. It is impossible for my mother to drive everyone around. Hope is much closer than Clayville. My siblings went to Hope but she is in the Middle School now.

Mrs. Umbriano: You took the child out of the school system. Did you sign him up for first grade?

Yes

Mrs. Esposito: First grader to Clayville and wants to be in Hope, I have a parent who contacted me and does not want to Hope they want to go to Clayville.

Mr. LaPlante: You were sent letters and you met with someone.

No I was never formally informed.

Dr. Filippelli: I spoke with Mom 2 weeks ago and Ed is going to meet with mom.

Mom: I have not heard.

Dr. Filippelli: After you meet with Ed we will make a final decision.

Mom: Currently there is one spot left.

Mrs. Umbriano: You need to follow the process.

Mrs. Esposito: Larry you need to check an email that I got. If it is the same grade level, then this would work.

Dr. Filippelli: Provided we can do transportation.

Mrs. Esposito: We are talking about Franklin Road. According to Union max in grade 1?

Dr. Filippelli: 23, 24 without teacher permission, 25 with teacher permission.

Mrs. Esposito: So you can go up to 25?

Mr. LaPlante: Here is my position there is a process and I trust these gentlemen to do it.

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Mom: I had a conversation.

Dr. Filippelli: For the record you hung up on me, but before doing so you threatened to get your child an IEP, send them to a private school, and then bill the school department.

Mom: I did

Mrs. Esposito: Let's solve the issue send me an email, we will look at it right away.

Mrs. Guglielmi: All of these issues will be voted on at our August meeting.

I. New Business

Mr. LaPlante: I make a recommendation we take out of order:

2. Rate Increase for Bus Monitors and Transportation Aides

See Superintendent's Report for information on this item

Mrs. Esposito: Make a motion we approve option one.

Mrs. Guglielmi: second

All in favor: yes

Motion passes

3. Tasca Field Use

Mr. LaPlante: I think we have already address that.

Mike and Larry can take care of.

Are you doing everything?

Joseph DeSilva: If we come to an agreement yes we will be doing everything based on the number of players.

4. School Physician

See Superintendent's Report for information on this item

Recommendation: Approve the contract with Well One

Mrs. Guglielmi: Motion to approve the contract with Well-one.

Mrs. Pendergast: second

All in favor: yes

Motion passes

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1. Caito Field Project

Mr. LaPlante: We are talking about what we want to propose to the Town Council 1.3 million dollar bond, Caito field cost and \$100,000 for the Manning field with well for the soccer field.

Mrs. Pendergast: Option of Lights

Mr. LaPlante: Let's get the basic elements.

Someone in the audience:

DEM if there are lights a muster point.

Other sources of funding that will fund lights.

Mr. LaPlante: \$400,000 grant that we have applied for \$1.7 million project that the tax payers will only pay 70%.

1. Maintenance between artificial and natural \$20,000 per year

2. Management and maintenance; it is an area of expertise.

Better to go with the artificial which is maintenance free.

Practice field going into the woodland area, large boulders?

Improve the existing practice field, I think on the short term \$20,000 on the engineering work, \$70,000 irrigation and sod

Wait till November. If we get then wait if we do not, then you install.

6-8 weeks for artificial and installation can happen rapidly and you can use immediately.

Mrs. Guglielmi: nothing prior to school year.

Mrs. Umbriano: long term a bond \$1.3 million include wall and artificial turf and a well and turf at Manning field.

Short term if bond did not pass, sod and irrigation right away so it takes in the early winter months. Ready for next fall.

Mrs. Pendergast: Other than installing the tank there is no action.

Mrs. Esposito: I would like to go \$1.5 million for soft cost.

Mrs. Pendergast: I like the \$100,000 at Manning so we are addressing all of the fields

Mrs. Esposito: If you go with bond at \$1.5 million.

Mrs. Umbriano: SYA is going to raise money too.

Mr. McCormick: If there is a failed vote lining up a contract will be challenging.

Mr. LaPlante: You can contingency bid.

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Chris: I had it out for bid if the vote fails. The bulk of the work for the football will still have to go to the next year.

Mrs. Pendergast: I am favor, I am concerned about the sell.

Paula Vinacco
75 Shun Pike
Is this \$1.5 million include the track?

Mr. LaPlante: No but we can incorporate in the future. We may get the money from DEM and it will be paid for.

Paula Vinacco: I think if we are going for all the other fields we should put it all together.

Mr. LaPlante: Where would it stop?

Paula Vinacco: If we have the artificial turf, then the grant will go through.

Mr. LaPlante: We are improving this site so I think DEM knows that we are enhancing the project.

DEM likes tracks because it is a community project.

Mr. LaPlante: Motion for \$1.5 Million bond field cost and Manning field will get a well and artificial turf. Short term sod and irrigation system

Mrs. Esposito: Second
All in Favor: yes
Motion passes.

RESIGNATIONS

1. Kevin Ryan; Athletic Director, effective 6/30/2016

Mrs. Pendergast: Motion to accept Kevin Ryan's resignation.

Mr. LaPlante: Second

Mrs. Esposito: Thank Kevin Ryan for his efforts as athletic director; a lot of things that he has had to do.

All in favor: Yes
Motion passes.

APPOINTMENTS

1. William Rapp; .50 School Psychologist, Clayville Elementary School
2. Stephanie Hopkins; 1.0 Title I Interventionist, Hope Elementary School, one year only
3. Rebecca Joyal; .60 Special Education Teacher, Scituate High School, **pending certification**
4. Brett Concilio; Secondary Summer School Teacher

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5. Alexandre Papa; Secondary Summer School Teacher
6. Maureen Kennedy; Secondary Summer School Teacher
7. Brian Wentworth; Secondary Summer School Teacher
8. Christine McCarthy; Secondary Summer School Teacher
9. Jared Brown; Summer Maintenance Intern
10. Katelyn Card; Summer Maintenance Intern
11. Robert LoBianco; Summer Maintenance Intern
12. Brent Ricciarelli; Summer Maintenance Intern

Mr. LaPlante: Move to approve those appointments

Mrs. Esposito: Second

All in favor: Yes
Motion passes

REAPPOINTMENTS

None

VOLUNTARY TRANSFERS

1. Kristen Pontarelli; 1.0 Grade 5 Teacher, North Scituate Elementary School
2. Karen Adams; 17.0 hour Paraprofessional, North Scituate Elementary School
3. Kimberly Cavros; 19.50 hour Paraprofessional, North Scituate Elementary School
4. Kathryn Melvin; 19.92 hour Paraprofessional, Clayville Elementary School
5. Patti Bettez; 1.0 Grade 2 Teacher, North Scituate Elementary School

Mrs. Guglielmi: Motion to approve the transfers

Mrs. Pendergast: Second

All in favor: yes
Motion passes

INVOLUNTARY TRANSFERS

None

TERMINATIONS

1. Peter Samos; Bus Monitor, effective 6/14/2016
2. Dr. Stephen Fanning; school doctor for Scituate Public Schools

Mrs. Guglielmi: Motion to approve the terminations
Mrs. Pendergast: Second

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All in favor: yes
Motion passes

End of new business:

Committee Remarks:

Mrs. Pendergast: Commend Mr. Zajac at the Middle School expanding the Robotics' Program. Thank everyone involved with the Sr. walk through, the seniors went back to their elementary schools. Boy's Tennis team who went undefeated the entire season. Boys and Girls track team who went to all New England's. Ms. Donovan for good work.

Mrs. Guglielmi: Congratulate Dr. Sollitto and Dr. Filippelli on surviving their first meeting.

Mrs. Esposito: Thank everyone for coming Mike and Larry they have their work cut out for them and tell Mike Hassell that I think he will do a wonderful job.

Mr. LaPlante: Thank Kevin Pendergast for his service. Mr. Parente has visited my house he thought my son was riding his motorcycle but he was not. Thank Mr. McCormick for the work on the field committee. Thank Mr. DeSilva for coming tonight and for being so cooperative with our middle school soccer program.

Mrs. Umbriano: I echo everything the rest of committee has said and Kevin and I started dances together.

M. Adjournment

Mrs. Guglielmi: Motion to adjourn
Mrs. Pendergast: second
All in Favor: Yes

The Committee unanimously approved the motion at 9:30 PM.

Respectfully Submitted

Mrs. Guglielmi, Clerk

Minutes were prepared by Theresa C. Yeaw, Recording Secretary. Neither the Clerk nor the Recording secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("ARPA"). For all APRA inquiries, please contact the Superintendent's Office.

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ASSISTANT SUPERINTENDENT'S REPORT

July 12, 2016

1. **PARCC Data Release**

Pearson released preliminary data files for the 2015-2016 PARCC testing. The data files were accessible via the Pearson Access website. However, the data is not finalized and RIDE has embargoed all data until at least July 15th. A more detailed report will be released in August. Following the full release of PARCC data, a complete analysis will be provide to all committee members.

2. **Consolidated Resource Plan (CRP)**

Dr. Filippelli and I worked on the CRP several times in June. This is a significant undertaking and Dr. Filippelli included me in the process to ensure a smooth transition for next year. The CRP details expenditures of Title I, Title II, and IDEA funding for the upcoming school year. The complete CRP was submitted to RIDE in late June with no errors reported. For the 2016-2017 school year, the CRP process may look very different. In December of 2015, President Obama signed the Every Student Succeeds Act (ESSA) which reauthorizes the Elementary and Secondary Education Act (ESEA). This replaces the No Child Left Behind (NCLB) legislation of 2004. These new ESSA plans will start in the 2017-18 school year.

3. **Transition**

The transition from High School Principal to Assistant Superintendent has kept me busy over the last month. I have had several meetings with Mr. Hassell to bring him up to speed on issues pertinent to the high school. Dr. Filippelli has worked hard to keep me abreast of happenings at central office. I have a lot to learn but look forward to the challenges that this position will bring.

4. **Professional Development Plan**

The district Professional Development Committee met on June 9th to discuss plans for the upcoming school year. Due to primary day, our Professional Development days are both scheduled for the fall (September 13th and October 7th). At the elementary level, plans are to have a formal training on Digital Writers/Readers Workshop. Grade level coordinators will also be given time to coordinate. Other plans at the elementary level include AimsWeb reading level adjustment, Padlet presentations, digital literacy, and a Literacy Committee to increase articulation between reading teachers and classroom teachers. At the middle school level, Principal Zajac will coordinate a review and revision of Common Assessments among core content areas. Digital literacy will also be a focus with teacher-led workshops a possibility. At the high school, Principal Hassell would like to conduct training for teachers via an "Ed-Camp" model. This model, which may also include middle school teachers, has a series of workshop sessions offered to teachers. The focus will be blended learning and incorporating technology in the classroom. Other areas of focus for the high school include curriculum review and transition to the new

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secondary regulations. Finally, Mr. DiLuglio will conduct training on the latest version of PowerSchool; we recently upgraded to the latest version of PowerSchool and there are some differences between this version and last year's version. Mr. DiLuglio also plans to roll out Office 365, a cloud-based version of Microsoft Office that is accessible to all faculty via their Scituate issued email accounts. Detailed and specific agendas will be established by building principals as plans unfold.

5. **Secondary Regulations**

The current draft of Secondary School Regulations was presented to the Council on Elementary and Secondary Education and approved on May 17. The regulations are now undergoing the formal process for recording public comment, which will be open through September 15. There are 4 public forums scheduled. While these regulations are not finalized as of yet, it is important to take note of some of the revisions. Substantial changes include reducing the number of performance based assessments from 2 to 1, shifting the state assessment requirements from a student based requirement to a district based incentive, and including "Council Designations" that can be further defined by individual districts. Attachment A is a summary of the major revisions to the regulations.

6. **Summer School**

Summer School is currently underway with Mr. Bagley acting as the Summer School Administrator for the high school. At the high school level, there are 19 students taking courses in English, mathematics, science, and social studies. All courses are conducted via the web-based system Edgenuity. I assisted Mr. Bagley in enrolling students and setting up an administrative account for Mr. Bagley. Edgenuity uses a pre-test/post-test model with lessons targeting areas identified via the pre-test. I have checked in with Mr. Bagley on a daily basis and all seems to be going well. There are also 2 middle school students enrolled in an abridged middle school summer school session for mathematics. Mrs. McCarthy is teaching the class and has coordinated a schedule with Mr. Zajac where students report to SMS twice per week.

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SUPERINTENDENT'S REPORT
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1. FREE AND REDUCED LUNCH PROGRAM:

Aramark will be implementing Meal Sense, a Free and Reduced (FRL) Program in Scituate. (Attachment A) The reason Scituate was chosen for this program is because the FRL program in Scituate is well below the national average for breakfast and lunch. In our district, only 9% of free and reduced eligible students get a breakfast and 65% get a lunch. The national average for each of those respectively is 41.5% and 70.1%. The goal of implementing this program is to increase participation to match the national average. Paul and I discussed this before his leaving and we both agreed this would be a win-win situation. So many of our federal programs are tied to free and reduced numbers in the district (Title I and Title II). By increasing our numbers, we would have more access to federal funds and get the additional bonus of possibly more state aid as free and reduced numbers are part of that formula.

2. FIELD PROJECT UPDATE:

The bid for the holding tank was awarded to Atlantic Control Systems. They were the lowest qualified bidder at \$34,000. Glen has indicated to me the process will begin on July 5th. This includes getting DigSafe out at the sight, setting up safety fencing, bringing in the equipment needed, digging the site, and ultimately installing the tank, equipment, peripherals and necessary plumbing.

3. WEST BAY COLLABORATIVE

While Paul and I have been in conversations about making this decision for the last two years, I wanted to inform the committee that I am sending a letter to West Bay Collaborative indicating that we are no longer going to be a part of that collaborative. Foster and Glocester removed themselves from West Bay Collaborative two years ago. It is important to note that I am NOT talking about removing ourselves from The West Bay Health Collaborative. They are two separate entities. The reason I want to leave this collaborative is because it is not offering Scituate any real benefit. The majority of their funding comes from students from the Warwick, Providence, Cranston, and West Warwick school departments. If any one of those major districts pull their students out, the collaborative will incur a serious loss of funds. The way the agreement is set up is that each of the remaining districts would have to share in the lost revenue. Also, and without getting into confidential board details, I don't see their management practices as being sound. As we haven't had for a few years, and currently do not have any students that benefit from their services, I am recommending that we join the Northern Rhode Island Collaborative (NRIC). I have reached out to Joe Nasif, the executive director of NRIC and he indicated he would be very pleased if Scituate would join NRIC. Foster and Foster-Glocester have already joined. Additionally, we do have students who benefit from NRIC and we

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would be involved in a collaborative with "like" districts (North Smithfield, Smithfield, Lincoln, Burrillville, North Providence, Foster, and Gloucester). In regards to professional development, any of the RIDE sponsored PD on major initiatives are run through NRIC and our teachers and administrators avail themselves of that PD rather than any PD run out of West Bay. Finally, this change would take place effective March 31, 2017 because per the West Bay Collaborative by-laws I need to give at least 180 days' notice prior to our exodus.

4. ADMINISTRATOR CONTRACTS AND RAISES

As per the new administrator contracts that were re-negotiated last year, the committee agreed that July would be the month for renewing administrator contracts based on successful evaluations. This year, due to the changes in the district, this only applies to the middle school principal, the elementary principals and NWSER administrators. Based on their successful evaluations, I am happy to recommend the renewal of all members of our school administrative team. In regards to administrative raises; raises this year apply only to the elementary principals, the NWSER administrators, and the middle school principal. My recommendation in regards to the raises is to wait until after August 15th when we determine what the teacher raises will be. The new administrator contract language indicates that the committee could bestow a raise higher than the teacher average, but that the administrators will get at least what the teacher raise would be. I will have the calculations ready for the September meeting.

5. SCHOOL PHYSICIAN

On June 29, I had a meeting with Jon Marchant of the Scituate Health Alliance and Peter Bancroft of Well One. At that meeting we discussed moving from our current school physician over to Well One. Currently our school physician costs the district \$2800 per year. In return, we get a physician for three hours on a designated day to do sports physicals and renewal of standing orders for the prescription medication used at the schools (Ventolin, Narcan, Epi-Pens, etc.) By moving over to Well One, we will be receiving the same services at no cost to the district. Well One are currently the school physicians for the town of Burrillville and the town of Smithfield. While there is a fee of \$25 per student for a sports physical, I indicated at our meeting that in the past all physicals were free for students. I am happy to report that Mr. Marchant indicated that the Scituate Health Alliance would pay for any student who needed to get a sports physical at the school. We typically get less than 30 students per year who need sports physicals. Thus, even if the school department had to pay for 30 students who needed a physical (in the event the Scituate Health Alliance could not), we would only be incurring a cost of \$750. That is a savings of \$2050 over our current school physician cost. Attachment B is the proposed agreement from Well One for School Committee review. Student sports physicals are scheduled for August 3rd. Thus, if we are going to move over to Well One, I would recommend action on the agreement tonight under new business.

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6. STRUCTURAL DEFICIT

As you know from previous budgetary discussions, the district needs to end the year with at least \$952,000 in order for us not to run a deficit going into next year. We are in the process of our yearly audit right now and when the audit report comes out in October, I surmise it will indicate to us again that it is not wise to have a structural deficit of \$952,000. Paul and I were discussing a plan to reduce that structural deficit over time (say a period of 10 or 15 years) by trying to reduce the reliance on backfilling the budget every year. One way to accomplish this would be to reduce the structural deficit by finding additional savings and deducting them from the \$952,000. For example, if the committee created and approved a plan to do this and committed to reducing the deficit by \$100,000 a year for 10 years, we would eliminate the deficit and be in a better fiscal position.

7. CURRENT CTE ENROLLMENTS

As of the writing of this report, Paul and I were thrown a major curve ball just prior to his leaving. We asked Cindy in our office to compile data (Attachment C) on our out of district placements. These include career and tech ed placements, charter school placements, and special education placements. As suspected, the area of greatest concern at this moment are the number of students applying to Coventry Career and Tech and various tech academies at Ponagansett. One of the major factors in the increase is that Coventry has opened up their career and tech program to 9th graders. This is a vast change from what has happened in years past when CTE programs usually started in grade 10. Many times, students would attend 9th grade in Scituate, organize their classes and their groups of friends, and we would get fewer numbers. This year is the first year that Coventry has presented to our current 8th graders. Therefore, we have a large number of 8th graders that are interested in Coventry CTE. Coupled with this problem is that RIDE has placed a moratorium in the last year and a half on any new CTE program creation in any district. While we are in the process of creating a pre-engineering program that begins with robotics in the middle school and spans through the high school, we cannot even apply to have this created as a CTE program in Scituate. Dr. Sollitto, and myself will be meeting with Mr. Hassel, Mr. Zajac and the guidance department to create strategies to keep our students here in Scituate. We have already had some preliminary conversations with our music department on trying to think creatively and changing the course of study offerings in music as we are losing some of our music students to the music technology program at Ponagansett. As a new procedure, I have also been meeting with each student and their family prior to signing their CTE application. My intention for doing this is to enact almost an "exit interview" as to why they are choosing a CTE program over Scituate and what we could be doing better to keep them here. To date, I have only been able to hold two such interviews, but I want to get more data on the topic from the students and families so that we can remain competitive and keep our students here in Scituate. It is a work in progress.

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The problem for next year is that Paul and I increased the budget for out of district placements by a generous amount. Even with that budgetary increase, we are facing a shortfall of close to \$200,000 in unbudgeted out of district placements. You can see this broken out in the Attachment C packet. There is no question that we are going to try and address this by making necessary budgetary adjustments. However, I want to make the committee aware that there is a strong probability that this overage will negatively affect the \$952,000 that we need to end our fiscal year with in order to not have a budgetary shortfall. I will be working with Paul from a budgetary standpoint on this throughout the year.

8. PAY INCREASES FOR BUS MONITORS

At the June meeting the committee charged Paul and I with coming up with two options for bus monitor pay increases. Attachment D lists two various options for consideration with a fiscal impact cost out for each plan. I will institute whichever option the committee deems appropriate.