

**SCITUATE SCHOOL COMMITTEE REGULAR SESSION
TUESDAY MARCH 3, 2015
TOWN COUNCIL CHAMBERS**

<p><u>CALL TO ORDER</u></p>	<p>156-1</p> <p>The meeting was called to order by Chair Umbriano at 6:18 PM.</p> <p>Present were Marylou Umbriano, June Guglielmi, Jean Esposito, Brian LaPlante and Coleen Pendergast. Also present were Dr. Paul Lescault, Superintendent, Dr. Lawrence Filippelli, Assistant Superintendent and Attorney David D'Agostino.</p> <p>Mrs. Pendergast moved to go to executive session, closed pursuant to RIGL § 42-46-5 (a)(2), sessions pertaining to collective bargaining or litigation. The motion was seconded by Mrs. Esposito and passed unanimously.</p> <p>A motion was made by Mr. LaPlante to close the Executive Session, reconvene to Open Session and to seal the minutes of the Executive Session pursuant to RIGL § 42-46-4 (b). The motion was seconded by Mrs. Guglielmi and passed unanimously.</p> <p>The Open Session was reconvened by Chair Umbriano at 7:03 PM.</p>
<p><u>PLEDGE OF ALLEGIANCE</u></p>	<p>156-2</p> <p>Led by Chair Umbriano, all participated in <i>The Pledge of Allegiance</i> to the Flag.</p>
<p><u>APPROVAL OF MINUTES</u></p>	<p>156-3</p> <p>Mrs. Guglielmi moved to approve minutes of the executive session of January 6, 2015; seconded by Mr. LaPlante; All were in favor; motion passed.</p> <p>Mrs. Guglielmi moved to approve minutes of the regular meeting of January 6, 2015; seconded by Mr. LaPlante; the roll was called: Mr. LaPlante – Yes; Mrs. Umbriano – Yes; Mrs. Guglielmi – Yes; Mrs. Pendergast – Yes; Mrs. Esposito - Abstained</p> <p>Motion was passed.</p>

<p><u>ROUTINE MATTERS MINUTES AND BILLS</u></p>	<p>156-4</p> <p>Mrs. Guglielmi moved for approval of the Grant bills for February 2015 in the amount of \$28,437.47; seconded by Mr. LaPlante; unanimously approved.</p> <p>Mrs. Guglielmi moved for approval of the General Fund 2014-2015 Budget for February 2015 bills in the amount of \$777,188.97; seconded by Mr. LaPlante; unanimously approved.</p> <p>Mrs. Guglielmi moved for approval of the Capital Reserve School Improvements: 30000004 due to 1011 Building Improvement Fund of 2014-2015 in the amount of \$16,667.80; seconded by Mr. LaPlante; after discussion, motion unanimously approved.</p> <p>Mrs. Guglielmi moved for approval of the Grant bills for March 2015 in the amount of \$30,202.33; seconded by Mr. LaPlante; unanimously approved.</p> <p>Mrs. Guglielmi moved for approval of the General Fund March 2015 bills in the amount of \$634,715.53; seconded by Mr. LaPlante; after discussion, motion unanimously approved.</p> <p>Mrs. Guglielmi moved for approval of the Capital Reserve School Improvements for the month of March in the 2014-2015 Budget in the amount of \$6,339.94; seconded by Mr. LaPlante; after discussion, motion unanimously approved.</p>
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<p><u>CORRESPONDENCE</u></p>	<p>156-5</p> <ol style="list-style-type: none"> 1. A copy of a letter to the Town Council from June Guglielmi announcing her resignation from the Space Needs Committee, effective January 20, 2015. <p>Mrs. Guglielmi stated – I felt that this was mainly because I was working on Negotiations at the same time; I felt that there would be a conflict. I thought it best to resign and have another member of the Committee be appointed to that Committee so that they can start working on Space Needs.</p> <p>No action required.</p> <ol style="list-style-type: none"> 2. A letter from Mrs. A. requesting home schooling for two children.
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Mr. LaPlante moved, seconded by Mrs. Pendergast to approve the request according to the policies and procedures established by RIDE and the school department. The committee unanimously approved the motion.

3. A letter to the School Committee from the Superintendent's Office Staff requesting a meeting to discuss their current agreement which expires on June 30, 2015.

Chairperson Umbriano asked Dr. Lescault to coordinate with Dr. Myers to set up a meeting with Central Office Staff after the negotiations are done with the paraprofessionals. Mrs. Pendergast asked about whether the Central Office Staff are unionized or not. Dr. Lescault indicated that the Central Office Staff do have a collective contract.

4. Copies of letters to Amanda O'Grady and Paula DiLuglio from IXL Learning congratulating them on their inclusion in IXL's Elite 100.

No action required

5. Letters from Denise Brierley, Bryan Byerlee, Tricia Capaldi, Lawrence Filippelli, John Magner, Dana Morel, Michael Sollitto, David Sweet and Michael Zajac stating, "Pursuant to the present Agreement made by and between the Scituate School Committee and (each principal), I am notifying the Committee of my wish to remain in the employ of the Scituate School Committee, and I further request that the Committee notify me as to whether or not it will offer me another contract to take effect upon the termination of the Agreement. In making this request I am aware of the fact that the Committee is presently studying the process of the evaluation of administrators and that the timeline will change at the end of this school year. Based on my knowledge of the process and the intent of the Committee, I support the collaborative change process and the proposed changes to the timeline, which will require my evaluation to be completed in May or June of each school year by the Superintendent who will then make the School Committee aware of the results of said evaluation as well as his recommendation for the next contract year."

Mrs. Pendergast asked about administrator contracts, including the Special Education personnel, and what the impact would be to the

	<p>contract continuation language and the former practice of administrators sending renewal request letters to the Committee. Dr. Lescault indicated that the way the Committee was addressing the matter this year involved slight revisions to the administrator letters, which language was reviewed with the Solicitor's Office, to coincide with the new contracts being worked on.</p> <p>Mr. D'Agostino further explained that under the new procedure, contract extensions will be triggered through the evaluation process and that the Committee's intention is to execute new agreements with the administrators and for those agreements to incorporate the evaluation procedures.</p> <p>There was further discussion about the process and the terms of existing administrator contracts between Mrs. Pendergast, Mr. D'Agostino and Dr. Lescault.</p> <p>Mr. D'Agostino explained that since none of the administrator contracts expire in June 2015, now was a perfect time to undertake a change to everybody's contract without it becoming aggressive, adversarial or provocative.</p> <p>Mrs. Pendergast stated that she was not questioning the administrators, but wanted to emphasize that salary increases should be tied to evaluations. Chairperson Umbriano indicated that was the intention and plan and why the Committee was working on this from last November though early this year. Mr. D'Agostino indicated that the timing worked out and this was the perfect opportunity to implement these changes with minimal disruption to either the employees' rights and what the Committee decided to do is to streamline the process and have it make sense.</p>
<p>REPORT OF COMMITTEE LIAISONS</p>	<p>156-6 Chairperson Umbriano opened discussion on reports of the Committee Liaisons.</p> <p>Mrs. Esposito made a motion to eliminate all the liaison committees and restructure and reestablish them according to Article 10 in the School Committee By-Laws.....dissolving of them and reestablishing them. The motion was seconded by Mrs. Pendergast for purposes of discussion. The Chair opened discussion on the motion.</p>

	<p>Discussion was had by Mrs. Esposito, Mrs. Pendergast, and Chair Umbriano about the history and function of liaisons and sub-committees.</p> <p>Mr. LaPlante indicated that reviewing the matter was a good idea. The Committee members discussed scheduling a Work Session to address this matter.</p> <p>Mrs. Esposito indicated that with a scheduled Work Session, she was willing to table her earlier motion.</p>
BUDGET	None
CURRICULUM	None
FOOD SERVICES HEALTH / WELLNESS	None
NEGOTIATIONS	Mrs. Guglielmi reported on general, public information concerning negotiations with the Paraprofessionals.
POLICY	None
RIASC	None
SCHOLARSHIP	None
SPECIAL EDUCATION	None
STRATEGIC PLANNING	None
TRANSPORTATION / SAFETY	Chairperson Umbriano asked that DPW Director Dexter be recognized for his Department's efforts in getting the roads cleared and safe for school operations.

SCITUATE PREVENTION COALITION (formerly SAFE)	None
<u>UNFINISHED BUSINESS</u>	156-7 None
	156-8 <u>ASSISTANT SUPERINTENDENT’S REPORT</u> Dr. Filippelli read his Report into the Record (which is attached hereto and incorporated herein by reference).
<u>MONTHLY ACTIVITIES</u>	Committee members received a copy of the list of activities for Dr. Filippelli for the month.
	156-9 <u>SUPERINTENDENT’S REPORT</u> Dr. Lescault read his Report in the Record (which is attached hereto and incorporated herein by reference).
<u>MONTHLY ACTIVITES</u>	Committee members received a copy of the list of activities for Dr. Lescault for the month.
<u>PUBLIC COMMENT AND QUESTIONS</u>	156-10 <ol style="list-style-type: none"> 1. Monique Rossignol, 135 Peck Hill Road - Spoke on PARCC testing 2. Maureen Kennedy, 10 North Doctors Lane – Spoke on PARCC 3. Michael Marcello, 874 Chopmist Hill Road – Spoke on honoring the late Michael Lenihan. He also spoke on the school Text Book Policy and salary increases voted on in executive session. 4. Carol Costa, Rockland Road – Spoke on evaluation of Dr. Lescault and work session schedule. 5. George Kuzmowycz, 37 Esek Hopkins Road – Spoke on Assistant Superintendent’s report and budget, Student Assistant counselor, conflicts of interests of School Committee members

	<p>voting on budget items pertaining to a spouse/relative, and the order the school committee holds their meetings.</p> <p>6. Richard Finnegan, 47 Ridge Road – Spoke on budget and salary increase of Dr. Lescault, commended the school department on the appearance of the facilities, the consultant position and budget increase for next year.</p>
<p><u>NEW BUSINESS</u></p>	<p>156-11</p> <p>1. Second Reading and Adoption of Cyclical Textbook Purchase Policy.</p> <p>Mr. LaPlante made a motion to approve the Second Reading and Adoption of Cyclical Textbook Purchase Policy waiving the reading of it; seconded by Mrs. Pendergast; motion was passed unanimously.</p> <p>Mr. LaPlante moved to approve the First Readings of No.'s 2, 3, 5, 6, 8, 9, 10 and 11 of the Policies cited under 2(H) New Business; seconded by Mrs. Pendergast; discussion followed:</p> <p>Mrs. Pendergast asked about making changes between the First and Second readings and Mr. D'Agostino assured her that changes can be made before the Second (and final) reading.</p> <p>After discussion, motion was passed unanimously.</p> <p>2. First Reading of the Scituate Middle School Promotion/Retention Policy</p> <p>3. First Reading of the Policy regarding Athletes Walking to Manning Field</p> <p>4. First Reading of the coaching policy. No action was taken on this matter.</p> <p>5. Reaffirmation (without changes) of the following policies: Policy #8220; Policy #9010; Policy #9030; Policy #9060; Policy #9070 (Handed out at meeting and attached hereto and incorporated herein)</p>

Mr. D'Agostino offered and suggested a motion to reaffirm without changes the following polices: Policy #8220; Policy #9010; Policy #9030; Policy #9060; Policy #9070

Mr. LaPlante made a motion to reaffirm (without changes) policies #8220, #9010; #9030; #9060 and #9070; seconded by Mrs. Pendergast; motion was passed unanimously.

4. First Reading of revised Policy #4040: Policy for Diabetes Care Management
5. First Reading of revised Policy #4050: District Wellness Policy. No action was taken on this matter.
6. First Reading of revised Policy #4070: Food Allergy Policy
7. First Reading of revised Policy #4080: Diabetes Management Policy
8. First Reading of revised Policy #6060: Exposure Control for Bloodborne Pathogens
9. First Reading of revised Policy #8210: Policy on School Response to Bullying, Teen Dating Violence and Sexual Violence
10. Retroactively approve the salary increases discussed during the January Executive Session; "Closed pursuant to RIGL § 42-46-5 (a)(2), sessions pertaining to collective bargaining or litigation, specifically related to the matter of contracts and terms and conditions of employment for: school bus monitors; administrators; consultants; school committee secretary; call clerk secretary; mail courier; coaches; and, extracurricular activity advisors."

Mr. D'Agostino offered and suggested a motion to retroactively approve the salary increases discussed during the January Executive Session and as further discussed this evening.

	<p>Chairperson Umbriano asked what happens if no one moves a particular matter and Mr. D’Agostino indicated that you move on to the next order of business.</p> <p>Mr. D’Agostino offered and suggested that the Chair ask for a motion to table No. 12 and No. 13 if there is no action to be taken this evening.</p> <p>Mr. LaPlante made a motion to table No.’s 4 and 7; seconded by Mrs. Pendergast; motion was passed unanimously.</p> <p>11. Procedure for cancelling/rescheduling School Committee Meetings</p> <p>Chair Umbriano indicated that the Solicitor will work with Central Office Administration on recommending a policy change for future adoption.</p> <p>12. Ratification of School Calendar for the 2015-2016 School Year</p> <p>Mr. LaPlante made a motion to ratify the School Calendar for 2015-2016 School Year; seconded by Mrs. Guglielmi; motion was passed unanimously.</p> <p>13. Ratification of the proposed 2015-2016 School Department Budget</p> <p>Mr. LaPlante made a motion to ratify the proposed 2015-2016 School Department Budget; seconded by Mrs. Esposito; motion was passed unanimously.</p>
	<p>156-12 <u>APPOINTMENTS</u></p> <ol style="list-style-type: none"> 1. Lynn Conti; 19.92 hours Paraprofessional, Clayville Elementary School, effective February 5, 2015 2. Melissa LaVallee; 19.92 hours Paraprofessional, North Scituate Elementary School, effective February 25, 2015 3. Kevin Venturini; Girls Middle School Softball Coach 4. Robert Sasso; Girls Fast Pitch Head Assistant Coach – pending BCI 5. Jennifer Park; Girls Fast Pitch Softball Assistant Coach 6. Robin Floyd; Call Clerk for Subs 7. Shannon Audet; Girls Middle School Softball Volunteer Coach

Mr. LaPlante moved to accept the appointments; seconded by Mrs. Esposito; the Committee unanimously approved this motion.

RESIGNATIONS

1. Barbara Brewer; Paraprofessional, Clayville Elementary School, effective January 30, 2015
2. Kevin Venturini; Girls High School Assistant Softball Coach
3. Jane Fish; Boys Volleyball Head Coach
4. Jennifer Carnevale; Call Clerk for Subs
5. Denise Browning; Paraprofessional, Hope Elementary School, effective March 10, 2015

Mr. LaPlante moved to accept the resignations; seconded by Mrs. Pendergast.

After discussion, the motion was unanimously approved.

REAPPOINTMENTS

1. Sal Gelsomino; Boys Middle School Baseball Head Coach
2. Tim Heston; Boys Middle School Baseball Volunteer Assistant Coach
3. Michael Nehring; Boys Outdoor Track and Field Head Coach
4. James Haney; Girls Outdoor Track and Field Head Coach
5. Kevin Ryan; Golf Head Coach
6. David Hanson; Boys High School Baseball Head Coach
7. Joe Braganca; Boys High School Baseball Assistant Coach
8. Greg Lagueux; Boys Lacrosse Head Coach
9. Shellee Moorehead; Girls Lacrosse Head Coach
10. David Ritchotte; Girls Lacrosse Volunteer Coach

Mr. LaPlante moved to accept the reappointments; seconded by Mrs. Esposito.

After discussion, the Motion was unanimously approved.

156-13
COMMITTEE REMARKS

MRS. ESPOSITO

I would like to commend Kevin Ryan. When I look at his report, he has had an extremely busy two months doing it. He has been at many games

	<p>and he has had to step in and coach middle school basketball game when the coach was removed. He has done quite a bit of work. When you look at his reports and see just how much he has done.</p> <p>Second, Jill Morton's reports state that her gas stove knobs still have not been fixed. They are not doing too much cooking in Family and Consumer Education. I was wondering what was going on with that.</p> <p>Dr. Lescault stated - I will check on it.</p> <p>Lastly, I have been seeing a lot of one hour delays on television. Remember we have talked about instead of canceling the whole day.</p> <p>Dr. Lescault stated – Anything is possible between now and April 15th. If I submit evidence that we had at least 3 hours of instruction during the school day.</p> <p>Mrs. Pendergast stated – This is a onetime thing? I saw some schools that had 1 ½ hour.</p> <p>Dr. Lescault stated – That is illegal. I did it once and got a call from the Commissioner within an hour.</p> <p>Mrs. Pendergast stated – It is one or none?</p> <p>Dr. Lescault stated - Yes.</p> <p>Mrs. Guglielmi stated – Did we get permission from them to not count the day that the Governor called a State of Emergency?</p> <p>Dr. Lescault stated – They have not acted on it yet.</p> <p>Chairperson Umbriano stated – With the snow days, are we still safe for 180 days with graduation and the end of the school year?</p> <p>Dr. Lescault stated - Yes, we are fine with graduation at this point.</p>
MRS. GUGLIELMI	I just wanted to say I feel sad about Mike Lenihan. He was working at the high school when I was teaching.
MR. LAPLANTE	None
MRS. PENDERGAST	None
CHAIR UMBRIANO	None

<p>DISCUSSION OF FUTURE BUSINESS</p>	<p>156-14 Chairperson Umbriano asked for discussion about dates that were acceptable for the Work Session.</p> <p>The Committee agreed on March 17th at 5:30 p.m. .</p>
<p><u>ADJOURNMENT</u></p>	<p>156-15</p> <p>Mrs. Pendergast moved to adjourn; seconded by Mrs. Esposito to adjourn at 9:55 P.M. The committee unanimously approved motion.</p> <p>Respectfully submitted,</p> <p>Mrs. Guglielmi, Clerk</p> <p><i>Minutes prepared by Susan J. Hartley, Recording Secretary. Neither the Clerk nor the Recording Secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("APRA"). For all APRA inquiries, please contact the Superintendent's office.</i></p>

ASSISTANT SUPERINTENDENT'S REPORT

March 3rd, 2015

1. **PARCC ASSESSMENTS**

Scituate is well-prepared for the PARCC assessments which will be happening in the next few weeks. This being said, districts around the state are concerned about students' performance on this assessment. Scituate has prepared well from an instructional, curricular, and technology standpoint. We are as ready as we could be. RIDE has indicated that for this year only, there will be no changes in a school's status based on this year's PARCC assessments. What this means is that a school like the high school or Hope Elementary, both of which are Regents Commended Schools, will not lose that status for next year if the PARCC presents challenges from a scoring or participation point of view. On the plus side, we will be able to use the results of PARCC (assuming they are valid from a statistical standpoint), to better inform our curricular and instructional changes moving forward. There have been some concerns regarding parents wanting to opt their children out of the test and Paul and I have given our administrators guidance from RIDE on this process. We do have some opt outs, which in turn could affect our federally required 95% participation rate due to our district-wide small N size.

2. **TITLE II AUDIT**

I reported last month that we were having a TITLE II desk audit by RIDE. I wanted to inform the committee that I have sent in all of the required documents to RIDE two weeks in advance of the March 1 deadline.

3. **PD COMMITTEE MEETING**

I met our district professional development committee on January 29th. The focus of our professional development next year will be on Math and Reading. The committee felt (as do I), that we have spent the last two years of professional development working on PARCC prep and Common Core Curricular changes at all levels. After assessing our data district-wide, it is evident that although our movement in math has been in the right direction, there are gaps that need to be addressed at all levels. To this end, the committee decided that we are going to bring in a consultant from RIMTA to help us with consistency of math instruction K-12. Our second area of focus is going to be on reading PD. As we transition over to CCSS, our teachers wanted some coaching on looking at what we are doing for reading instruction and making a stronger connection to CCSS, and instituting best practices with using digital text for instructional purposes.

4. **DISTRICT TEXTBOOK PURCHASE POLICY**

Tonight you have the second reading and hopefully, the adoption of the Cyclical Textbook Purchase Policy. I thank the committee members for their input on this policy

5. MIDDLE SCHOOL PROMOTION/RETENTION POLICY

Also tonight you have the first reading of the revised Middle School Promotion/Retention Policy. As you may recall this was almost ready for a first read at our last meeting, but I felt there were some minor changes that needed to be made to make the language clearer so I asked for it to be tabled and read at tonight's meeting. It is ready for a first read tonight.

MONTHLY ACTIVITIES FOR LAWRENCE P. FILIPPELLI ASSISTANT SUPERINTENDENT January and February March 3rd 2015

- On January 8th, I attended a RISSA meeting at NEIT.
- On January 9th, I attended a RISSA/RIASBO legal institute at the Radisson in Warwick.
- On January 12th, I attended a Town Council/School Committee Budget meeting.
- On January 14th, I attended a wellness committee meeting at Clayville.
- On January 15th, I held a BYOD policy meeting at the high school.
- On January 16th, I held a report card committee meeting at the main office.
- On January 29th, I held a PD committee meeting at central office.
- On February 5th, I attended a meeting on Manning Field.
- On February 10th, I attended a negotiation session meeting.
- On February 13th, I met with high school administration and the cafeteria workers from Aramark.
- On February 12th, I attended an assistant superintendent's meeting at RIDE.
- On February 27th, I held a report card meeting at central office.
- I will be teaching classes at JWU and PC this spring.

SUPERINTENDENT'S REPORT

January 6, 2015

1. Walking to Manning Field

New Business Item #3 is the First Reading of the Policy regarding Athletes Walking to Manning Field. It was forwarded to the School Committee on January 16, 2015, is attached and will be available to members of the public at the March 3 meeting. Essentially, the proposed policy indicates that the School Committee does not recommend or condone students walking to Manning Field on Rockland Road and is directing that students should utilize one of several other options. As I wrote on January 16, we recognize the policy is not a perfect, or the final solution. We are all committed to continue to walk to Manning Field, as well as advocating for the development of new fields. However, in the interim, it is our hope that the proposed policy will enhance the safety of our student athletes.

2. Salary Increases

New Business Item #12 is the retroactive approval of the salary increases discussed during the January Executive Session. Please note however, the discussion actually took place at the November Executive Session. Following the advice of Dave D'Agostino, the agenda was not amended. The error was a scrivener error, not impacting the substantive business of the Committee. You recall the Committee settled on a 1.96% increase for bus monitors, administrators, consultants, school committee secretary, call clerk secretary, mail courier, coaches and extracurricular activity advisors.

3. School Committee Meetings

New Business Item #13 is "Procedure for cancelling/rescheduling School Committee meetings". The Committee can at any meeting, by majority vote, cancel or reschedule a meeting. However, I need direction on how to handle a cancellation/rescheduling outside of a meeting. For example, if I am informed that a quorum is not going to be at a meeting, do I have the authority to cancel the meeting, as I did with the February meeting? If there is a major weather event that jeopardizes the safety of the Committee and other participants, do I have the authority to cancel a meeting? If a meeting is cancelled, what authority do I have to reschedule that meeting? To avoid confusion in the future, I need some direction from the Committee on handling situations like these.

4. Calendar

New Business #14 is approval of the 2015/2016 School Calendar. It is attached and will be available to members of the public. It reflects the consensus of the discussion the Committee has had during the past several months. It includes a September 1 start date, provides the day before Thanksgiving off, and maintains the February and April vacations.

5. Budget

New Business #15 is the ratification of the proposed 2015/2016 School Department Budget. This item is included in case the Committee needs to amend the budget approved on January 6 and presented to the Council on January 12. As of this report, I have not received any requests for an amendment.

Superintendent's Report
March 3, 2015
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6. Food Services

The food service personnel communicated their unhappiness with their current working conditions under Aramark at a meeting with Chair Umbriano and several Scituate administrators on February 13. Chair Umbriano and I subsequently met with Aramark on February 18. A follow-up meeting with the food service personnel, several Scituate administrators and Aramark representatives is planned for February 27. Marylou and I will report on result of that meeting on March 3.

7. Telephone

Steve, Mark and Cox installed a completely new phone system throughout the entire district during the February school vacation. We are looking forward to improved service, but ask for everyone's patience while we get used to the new system.

8. Sub Caller

The current sub caller has resigned because of the low pay. Her work has been impeccable. She is paid an annual stipend of \$4,669.86. She works from 5-7 AM and 7-9 PM for 180 days, which comes out to about \$6.48/hr. We advertised the position internally and externally and received no viable candidates. Minimum wage in RI is \$9.00/hr. Jenn is willing to continue in the position if we can raise the stipend for the position to reflect that minimum wage rate. Doing so would result in the stipend becoming \$6,480. I am asking for School Committee permission to make this change.

9. Monthly Activities

Attached is a list of activities that I have involved in during the months of January and February.

Paul Lescault
January - February 2015

In addition to my normal day to day activities, I was involved in the following activities during the months of January and February 2015

Met with parents at monthly Superintendent's Coffee hour (1/5)

Attended January School Committee meeting at Town Hall (1/6)

Presented proposed 2015-2016 School Department budget at joint School Committee/Town Council meeting (1/12)

Attended West Bay Health board of directors meeting (2/4)

Met with representatives of all constituency groups regarding walking to Manning Field (2/5)

Vacation (2/7 – 2/15)

Met with Chair and Aramark representatives regarding food service personnel (2/18)

Attended strategy session regarding para negotiations (2/24)

Attended meeting of food service personnel, administrators and Aramark management (2/27)