

**SCITUATE SCHOOL COMMITTEE REGULAR MEETING
TUESDAY, AUGUST 16, 2011
NORTH SCITUATE SCHOOL**

CALL TO ORDER

85-1

The Regular School Committee Meeting was called to order by Chair Umbriano at 6:30 PM.

Dr. Klimaj moved, seconded by Mrs. Guglielmi, to move into Executive Session RIGL 42-46 - 5(a) 2. The committee unanimously approved motion.

The regular school committee meeting reconvened at 7:10 PM.

Dr. Klimaj moved, seconded by Mrs. Delmonico, to seal the minutes of the Executive Session. The committee unanimously agreed.

Present were Marylou Umbriano, June Guglielmi, Lillian Jean Delmonico, and Scott Klimaj. Also present were Paul Lescault, Superintendent, and Lawrence Filippelli, Assistant Superintendent.

Not present was Brian LaPlante.

PLEDGE OF ALLEGIANCE

85-2

Led by Chair Umbriano, the Committee and audience participated in a pledge of allegiance to the flag.

APPROVAL OF MINUTES

85-3

Mrs. Guglielmi moved, seconded by Dr. Klimaj, to approve the minutes of the Regular School Committee Meeting of July 12, 2011. The committee unanimously approved the motion.

CAPITAL RESERVE FUND

85-4

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the Capital Reserve Funds – Middle School/High School for the month of August in the amount of \$3,213.8. The Committee unanimously agreed.

NEW BUDGET BILLS

85-5

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the New Budget Bills for the month of August in the amount of \$338,042.65. The Committee unanimously approved the motion.

GRANT BILLS

85-6

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the Grant Bills for the month of August in the amount of \$92,931.56. The Committee unanimously approved the motion.

CORRESPONDENCE

85-7

1. A letter to the Superintendent from John and Corinna Lotter, informing him of their intent to home school their daughter, Emily Lotter, for third grade during the 2011-2012 school year.
2. A letter to the Superintendent from John and Corinna Lotter, informing him of their intent to home school their daughter, Holly Lotter, for second grade during the 2011-2012 school year.
3. A letter to the Assistant Superintendent from Ivette R. Fantasia, informing him of her intent to home school her children, Zachary, Felicity and Luke, for the 2011-2012 school year.
4. A letter to the Superintendent from Lori Tait, informing him of her intent to home school her son, Nicholas, for the 2011-2012 school year.
5. The committee has continued its practice of postponing, until the August meeting, action on parent requests for their children to attend schools other than their school of record. There were ten requests overall. (Committee members received copies of list outlining Dr. Lescault's recommendation to approve eight of the requests and deny two.) The two denied requests are from parents who requested that their children attend kindergarten at North Scituate. Since the committee agreed to reduce the numbers at North Scituate in order to run one kindergarten session, these requests cannot be allowed. The affected parents understand this. The other requests are recommended for approval because there is no adverse affect on

class size and these children have been attending the requested school.

6. An email from Leslie and Steven Carter requesting their daughter, Emily, be allowed to begin her high school experience at Scituate High School while they await closing on their new home in Scituate.
7. A letter from Cheryl Campanini requesting her son Nicholas be allowed to attend Scituate Middle School tuition-free until the completion of their home is completed. Expected completion date is mid-September.

85-8

1. Recommendation for #1, #2, #3, and #4:
 - a. Approve the requests, according to the policies and procedures established by RIDE and the school department.

Dr. Klimaj moved, seconded by Mrs. Delmonico to approve the requests according to policies and procedures established by RIDE and the school department. The committee unanimously agreed.

2. Recommendation: Approve or disapprove the requests to attend schools other than their school of record as per list provided to committee members.

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the requests recommended by Dr. Lescault and to disapprove the two Kindergarten requests as recommended by Dr. Lescault. The Committee unanimously approved motion.

3. Recommendation: Take whatever action the committee deems appropriate.

Mrs. Carter stated closing on their new home is expected within next few weeks. Mrs. Carter's daughter previously attended a private school in North Kingstown and is scheduled to attend school in Coventry but her daughter doesn't know anyone at that school and Mrs. Carter would prefer her daughter start at Scituate so that she doesn't have to transition into two new schools in such a short period of time. Mrs. Carter added she has a signed contract for her current home as well.

Dr. Lescault stated the difficulty here is that the committee adopted a new policy in December 2010. The old policy allowed students to begin their school year in a Scituate school with the expectation that the home being built would be completed or family would be moved in shortly into the school year. There have been some instances where families have expected to be in new homes by September, but still weren't in their new homes in December. With the old policy, parents would submit tuition payment for each month they were not in new home; however the school department never deposited those checks. The new policy requires tuition be paid for any student wishing to begin the school year in Scituate. All tuition payments will be cashed by school department. Dr. Lescault stated he would have approved the request in the past but with the new policy, the school committee is required to make such decisions.

Chair Umbriano asked if there was a contingency in existing purchase and sales agreement requiring sale of existing home prior to purchase of new home.

Mrs. Carters replied there is a contingency plan however her closing is scheduled to close the end of August. (Mrs. Carte also brought a letter from her closing attorney to state same.)

Chair Umbriano asked when the family will move into Scituate.

Mrs. Carter stated original purchase and sales agreement states on or before October; however that date has moved to mid-September.

Chair Umbriano asked how tuition could be prorated.

Dr. Lescault stated tuition currently is per month but can be prorated by week if the committee would prefer. Tuition is calculated by taking prior year's total spending and dividing by number of students. Dr. Lescault stated (monthly) tuition for the 2011-2012 school year would be \$1,158.

Mrs. Guglielmi stated those checks were not cashed by the school department.

Dr. Lescault confirmed those checks were not cashed. Last year approximately \$19 million was spent with 1,634 students.

Chair Umbriano stated if calculated per day, tuition would be \$38. Chair Umbriano stated parents wouldn't be paying for weekends and/or holidays, so would the tuition be \$38 multiplied by 9 (the nine days Mrs. Carter's daughter would be in school as non-Scituate resident).

Dr. Lescault stated the committee never broke it down that far. The new policy simply states the tuition is determined by the sole discretion of the school committee. There is a little room in making the decision but that also makes the decision a little more difficult in that regard.

Mrs. Guglielmi added the committee wants to do what is right for the student as well. (Mrs. Delmonico agreed.) It certainly makes sense for Miss Carter to begin the school year in Scituate. Mrs. Guglielmi asked if Mrs. Carter has contacted the guidance counselor at Scituate High School.

Mrs. Carter stated she has not contacted the guidance counselor yet but does have a letter from the Assistant Principal in Coventry stating her daughter would require a few AP/Honors courses. (A copy was also sent to the Scituate High School principal.)

Mrs. Guglielmi would like to find a way to have Miss Carter begin high school in Scituate.

Chair Umbriano stated Scituate starts school on September 1. Using September 15 (anticipated closing date) as deadline, it would be a total of nine school days.

Mrs. Carter stated the closing date has not been confirmed but she is anticipating mid-September as things are moving very quickly.

Dr. Lescault stated the tuition could be calculated by day if the committee prefers. Clearly, the tuition rate would be smaller for nine days and larger for 50 days but as long as it is consistent with the current policy.

Chair Umbriano stated others will be coming in with same request. Whatever the committee decides for one, it will be same across the board.

Mrs. Delmonico stated the committee needs to determine what it wants to do and what is the right thing to do as what is decided now is going to be standard going forward.

Chair Umbriano asked Mrs. Carter if she would consider the tuition payment broken down into a daily fee.

Mrs. Carter agreed to the daily tuition fee. As Mrs. Carters works for a school department as well, Mrs. Carter understands the process and setting precedent. Although Mrs. Carter is not happy having to pay tuition and Mrs. Carters feels with the new funding formula, the money should follow the student, Mrs. Carter understands that will not happen here.

Chair Umbriano stated the committee should make motion that Mrs. Carter will pay tuition based on a daily rate and that the committee will take each of these requests on a case-by-case basis.

Mrs. Guglielmi asked if the tuition will be refundable.

Chair Umbriano replied no and referred to the two previous cases where a full school year passed

and the families still were not in their new homes in Scituate.

Dr. Klimaj moved, seconded by Mrs. Delmonico, to approve Mrs. Carter's request for her daughter to attend Scituate High School with paid tuition (established on per day basis). The committee unanimously agreed.

Chair Umbriano stated Dr. Lescault will be in touch with Mrs. Carter.

Mrs. Carter also requested her daughter be dropped off at a friend's house after school as Mrs. Carter will not return home in time to meet her at bus stop.

Dr. Lescault asked if the bus stop is in Scituate.

Mrs. Carter replied yes, but she's not certain what bus her daughter would be taking yet.

Dr. Lescault stated as long as it is an existing bus stop that can be arranged.

4. Recommendation: Take whatever action the committee deems appropriate.

Dr. Lescault stated this is the same situation and the parents may speak if they wish. The parents have asked that their child attend school tuition-free however the new tuition policy says otherwise.

Chair Umbriano stated the committee needs to stand by policy. Chair Umbriano asked if the house is being built. This child can attend school but will pay tuition on a day by day basis.

Mrs. Delmonico moved, seconded by Dr. Klimaj, to approve the Campanini's request for their son to attend Scituate Middle School with paid tuition (established on a per day basis). The committee unanimously agreed.

85-9

REPORT OF THE COMMITTEE LIAISONS

BUDGET

Mr. LaPlante was not in attendance.

CURRICULUM

Dr. Klimaj stated nothing to report.

FOOD SERVICES AND HEALTH/WELNNESS

Chair Umbriano stated Dr. Lescault authorized procedure which allows students in elementary schools up to \$10 up to \$5 for high school students for forgotten lunches. All students who do not have a lunch will be supplied with a milk and a cheese sandwich (nothing a la carte). Last year there was a running balance of \$1,400. Chair Umbriano added parents have the option of charging meal plans directly to charge card (or PayPal) right from own home.

NEGOTIATIONS

Chair Umbriano stated nothing to report.

POLICY

Dr. Klimaj stated nothing to report.

RIASC

Mr. LaPlante was not in attendance.

SAFETY AND TRANSPORTATION SPECIAL EDUCATION

Chair Umbriano stated a meeting will be held this Friday to address Manning Field.

Mrs. Delmonico stated nothing to report.

SCHOLARSHIP FUND

Mrs. Guglielmi stated nothing to report.

STRATEGIC PLANNING

Mrs. Guglielmi stated nothing to report.

SCITUATE PREVENTION COALITION

Chair Umbriano stated nothing to report.

UNFINISHED BUSINESS

85-10

There is no unfinished business for the month of August.

85-11

ASSISTANT SUPERINTENDENT'S REPORT

**LOOKING TO THE
YEAR AHEAD**

As the new school year is upon us, there are numerous items under curriculum and instruction on which Dr. Filippelli will be reporting. Drs. Lescault and Filippelli will be having meetings and planning sessions with administrators and teachers on the following topics this year:

- Professional Development planning at the elementary and secondary level
- Continuation of Science Curriculum Articulation in grades 6-12 to complete the process started last year
- Continuation of Math Curriculum Articulation grades 5-8
- Continuation of Writing Rubrics in grades K-12
- Race to the Top work around:
 - Teacher/Administrator Evaluation
 - Teacher Mentoring
 - Common Core Curriculum training in Math and ELA
- NEASC visit at Scituate High School
- Electronic Report Card Rollout at the Elementary School
- Parent portal to middle and high school grades

Referring to PowerSchool, Chair Umbriano asked if parents will be able to go online and view student's assignments.

Dr. Filippelli stated parents will continue to receive a progress report every four weeks and then report card(s) quarterly. It will be a little more gradual in accessing homework assignments, etc. as it needs to be rolled out to middle and high schools.

Chair Umbriano asked if parents would be able to view test grades during the school year.

Dr. Filippelli replied yes, if teachers wish to move that quickly in the system.

Mrs. Delmonico asked about security.

Dr. Filippelli replied Mr. DiLuglio will be overseeing password security.

**MONTHLY
ACTIVITIES**

Committee members received copies of activity report for July.

85-12

SUPERINTENDENT'S REPORT

TRANSPORTATION

Transportation is the major issue Drs. Lescault and Myers and Chair Umbriano have focused on for the past several months. Dr. Lescault is delighted to report that those efforts have come to fruition and that Dr. Lescault will be recommending the approval of a school transportation contract under New Business. Throughout the long and complicated process that has led up to the recommendation, Drs. Myers and Lescault and Chair Umbriano have been assisted and guided by Cindy Brown, the Director of the Office of Statewide Efficiencies at RIDE.

To recap the process, after it became clear that the current transportation vendors would not be able to continue to provide services to the school district for the 2011-12 school year, Dr. Lescault requested that RIDE allow Scituate to piggyback on a state Master Price Agreement (MPA) that had been recently awarded for seven northern school districts. RIDE agreed to prepare a Cost Proposal for the Scituate School Department. This allowed Scituate to benefit from the work that had already been done by incorporating all of the previous terms and

conditions as part of the cost proposal and requesting cost proposals only from those vendors, First Student and Dattco, who had already been awarded under the MPA through a process which determined that they were the lowest responsible and responsive bidders. In addition to incorporating all of the requirements, terms and conditions of the original RFP, the Cost Proposal outlined the specifics concerning buses, routes, bell times, and students that would be needed by the vendors to develop appropriate pricing for the district.

The Cost Proposal was submitted to the two vendors and a pre-proposal conference was held at RIDE on July 14, which Drs. Lescault and Myers and Chair Umbriano attended. They answered the questions raised by vendors and provided supplemental information to them about Scituate.

On August 2, the cost proposals from Dattco and First Student were publicly opened and reviewed at RIDE. Dr. Myers and Chair Umbriano attended the opening. Upon reviewing the proposals, it was clear that the most cost effective option for Scituate was to contract for services on a cost per bus basis. A price per bus/per day rate is what is typically found in transportation contracts statewide. In an effort to keep costs as close to prior year expenditures as possible, Cindy Brown, at the request of Scituate, contacted the vendor with the lowest costs under the option selected to secure a best and final offer. Ms. Brown also conducted a detailed review of the proposal. The specifics of the cost proposal finalized are as follows:

- A three year contract, FY12, 13 and 14, with two one-year renewal options;
- Fixed rates for services in accordance with the proposal for the first year of the contract and adjustment based on the change in the Consumer Price Index (CPI) in subsequent years;
- Billing based on 10 months (September to June) for all regular, special education, pre-school and kindergarten buses with payment due on the first of the month for which the service will be rendered. Note – summer school, late runs, field trip and athletic trips will be billed when the service is incurred; and
- A credit of \$10,000 per month off each monthly invoice as a bottom line adjustment for the first year of the contract. This \$100,000 credit will be added to the second rate of the contract as an adjustment to each of the 10 monthly invoices at the rate of \$10,000 per month.
- Note – Although routes will initially mirror existing routes, once the school year is underway, First Student will begin the process of analyzing the routes for greater efficiency. Through full computer routing analysis/optimization, the district may be able to reduce buses and ultimately costs moving forward.

Highlights for Scituate include:

- An entire fleet of 2012 buses which should be on site by November;
- An experienced company with a proven track record for safety;
- A formal on-going training and development program for transportation personnel;
- High-Definition Global Positioning systems (HD GPS) on all buses;
- SEON Video Surveillance Systems on buses;
- Computerized routing using the VersaTrans System for the most efficient routing;
- On-going fleet maintenance program; and dedicated, on-site and experienced management.

Dr. Lescault is recommending that under New Business the committee award a contract to provide school bus transportation services for a three year period, with two additional one year options to First Student with their cost proposal and agreed upon modifications.

Regarding school bus parking, Dr. Lescault stated originally it was anticipated the buses would be parked at Manning Field but Town Council objected and shut down the preparation of that site. Until the issues with Manning Field are resolved, an alternate parking plan needs to be established. An interim proposal received by Town Council Vice Chair and Town Engineer lists the following locations: Chopmist Fire Station (up to 10 buses as well as some parking spaces), Chopmist Senior Center (up to 4 mini buses and 8 employee spaces), Hope Court (7 full size

buses and 10 employee spaces), and Collins Bus Company property (6 full size buses, 4 mini buses with onsite parking for drivers and monitors). Blackmore Bus Company also offered space for a monthly fee of \$1,000 for the maximum duration of three months (up to 10 full size buses and 18 employee spaces).

After discussion with First Student, Dr. Lescault stated the optimal choice would be Chopmist Fire Station and Blackmore Bus Company which would accommodate all buses as well as employee spaces for both bus drivers and monitors. As both locations are close in proximity, it will work very well. There are some drawbacks with some of the other sites.

At this time, Dr. Lescault introduced Chip Johnson, Director of Business Development for Northeast, of First Student. Mr. Johnson also brought to North Scituate School a new school bus to show those interested what the new school buses look like as well as how well they are equipped with items such as cameras, added mirrors, and radio system.

Chair Umbriano added First Student has already interviewed all of the current bus drivers and monitors for Scituate as requested in the bid process. First Student was asked to keep the same drivers and monitors as well as the same routes. It is a change for the children and parents so this allows a smoother transition. Chair Umbriano met with some of the coordinators earlier and there was discussion of what happens when there isn't a parent home to receive child at drop off and also some children aren't ready at pick up time. These are two things that occurred last year and will be resolved this year; time is money and budgets are tight. Scituate caters to the students and it will continue that way for this year as we continue to take notes on ways of improving.

Chair Umbriano thanked Dr. Myers for all of his assistance with transportation. Chair Umbriano stated as August is typically a quieter month for the Superintendent and Assistant Superintendent, both Drs. Lescault and Filippelli try to take their vacation time at this time so that they are both available to parents, students and residents during the school year. Chair Umbriano added even on vacation, both make themselves available via email and/or cell phone.

COMMITTEE MEETINGS

Dr. Lescault stated each year the committee rotates meetings at each of the schools. Dr. Lescault proposed meeting at Clayville School in September, Middle School/High School in October, at Hope in November and North Scituate in December.

The committee agreed to continue tradition of visiting each school.

TEACHER SALARIES

Dr. Lescault stated the teachers' contract calls for an increase. The way increases are determined is averaging all of the increases across the state (as of August 15) for all steps and compute a mean and then compare the mean to prior year to develop a percentage and then take average of those percentages and the result would be the number with which the committee would work in determining salary increases. The number is not etched in stone as there is one district which has not yet ratified their contract; however with only one district outstanding, there should not be a dramatic impact on the final number of 1.2%. The 1.2% is the expected increase for teachers. Dr. Lescault stated the committee needs to decide whether to increase other non-contractual employees by 1.2% as well such as consultants, administrators, secretaries, etc. Dr. Lescault added that the committee needs to consider that along with any increase the committee wishes to award those employees, the committee should also consider increasing health co-pays since they have also been frozen with salaries in the past few years.

Mrs. Guglielmi asked if the committee increased the co-pays when the first three-year contract was negotiated.

Dr. Lescault replied all were increased prior to the salary freeze.

Chair Umbriano asked if a work session should be scheduled to further discuss this topic or if an Executive Session can be scheduled prior to the start of next month's regular school committee meeting.

Dr. Lescault replied that is up to the discretion of the committee; an Executive Session would need to be scheduled if the committee planned to discuss negotiations.

Chair Umbriano stated the committee needs to discuss the administrators, consultants, and secretaries. Chair Umbriano asked when the increase will take place.

Dr. Lescault stated the increase would be effective at the start of the individual contract years.

Committee members agreed to hold an Executive Session prior to next month's regular School Committee meeting to discuss salaries. Dr. Lescault will schedule the meeting.

PUBLIC COMMENTS

85-13

Dr. Ellen Keller 222 William Henry Road

Dr. Keller stated she is keenly aware that any money coming in is coming in from taxpayers and hopes that the committee will take that into consideration very carefully when considering raises especially in this climate. Dr. Kenner stated Scituate wants to be a shining star in this state and in a state that doesn't have many shining stars.

George Kuzmowycz Esek Hopkins Road

Although traveling through most July, Mr. Kuzmowycz stated after having read the previous month's minutes, credited the school committee for doing an admirable job in a difficult situation. Mr. Kuzmowycz stated by trying to balance many different needs and facing a very tight deadline, the committee probably caught a lot of grief and Mr. Kuzmowycz thanked the committee for their work.

Mr. Kuzmowycz asked what curriculum articulation versus curriculum development.

Dr. Filippelli stated they are one in the same. This allows administrators to look at data when students are transitioning from one grade to another to ensure material is not being duplicated, that certain material is covered, etc. When reviewing the question strands from the NECAP data, administrators are able to view the percentage of students who got a particular question right or wrong to determine trends. Administrators can then go back to mitigate those problems to improve curriculum for the following year which as a result, will improve test scores.

Mr. Kuzmowycz asked if the concern is more grade to grade process than integrated.

Dr. Filippelli replied yes and even more globally. For example, administrators look at a Grade 12 student and work backwards in designing curriculum.

Lauren Domenico Trim Town Road

Ms. Domenico stated she is very pleased with the outcome of the transportation issue and is disappointed that many of the people who gave the committee such a hard time last month aren't here today to see the finished outcome rather than see the process through.

Ms. Domenico thanked the committee for doing a great job and all of the hard work put into this especially in keeping drivers and monitors on with First Student; the committee did exactly what they said would do. Ms. Domenico appreciates the committee listening to the parents and doing the best they could with what you had. It was great to come to the meeting last month to hear both sides of the story and to formulate own opinion; it was very enlightening. Ms. Domenico is looking forward to the new school year.

Chair Umbriano stated Robin Collins will be a bus driver and Chuckie Collins Jr. applied as a backup driver.

Ms. Domenico stated there was more going on behind the scenes and wanted to come to hear the committee's side of things.

Chair Umbriano stated the bid results were not printed in last week's issue of *The Observer* because Chair Umbriano had not yet communicated the information to the committee and felt the

committee needed to be informed first.

Diane **McCall** 129 Danielson Pike

Ms. McCall wanted to thank the committee as a former driver who lost her job after driving her bus for many years within the town. Ms. McCall stated she has never seen the school committee work so hard to create continuity for people who were losing their jobs in harsh economic times. The committee wanted everyone to retain their jobs. Ms. McCall stated the committee should be commended for standing up for what was best for everyone. The town needs to move forward together. With change comes adjustment, learning curves, and wonderful betterment for the students and those working in this environment. Companies do not put their people first but this committee did.

Chair Umbriano also thanked First Student for accepting existing drivers and monitors.

Jean Farrar Red Cedar Road

Ms. Farrar thanked the committee for allowing the bus drivers and monitors to keep their jobs.

Chair Umbriano stated First Student received the applications and interviewed all drivers last Wednesday. First Student bought breakfast for those in attendance and Brandy Ross baked brownies with school bus decorations for everyone. Committee members Scott Klimaj and June Guglielmi also attended.

Dr. Klimaj stated it was very nice to be at the meeting. Dr. Klimaj stated the nervousness within the room dissipated quickly when First Student announced the news.

Ms. Domenico stated some of the drivers mentioned that First Student made them feel very comfortable.

Ms. Farrar stated after seeing Kathy McDonough, many of the drivers knew it would be fine.

Chair Umbriano stated some of the drivers expressed concern over the air brakes. Chair Umbriano addressed issue with Bill Roche of First Student and was told they can be switched out for each driver.

Chair Umbriano stated when attendees are asked to provide name and address for public comments, please speak clearly and one at a time. During the last meeting many people were speaking at the same time and talking over one another which it made it difficult to determine who was speaking at times.

NEW BUSINESS

85-14

1. **VOTE ON SCHOOL TRANSPORTATION CONTRACT**

See Superintendent's Report for detail on this item.

Recommendation: Vote to have First Student provide transportation of students for the 2011-2012 school year.

Dr. Klimaj moved, seconded by Mrs. Guglielmi to approve First Student as transportation provider for 2011-2012 school year. The committee unanimously agreed.

2. **BUILDING/PROPERTY USE FORM FOR USE OF SCHOOL PROPERTIES**

Recommendation: Authorize the revision of the current Use of Building/Use of Athletic Fields forms to include all school properties.

Chair Umbriano stated Town Council is making changes so she asked that the committee do the same.

Dr. Klimaj moved, seconded by Mrs. Delmonico to authorize the revision of the current Use

of Building/Use of Athletic Fields forms to include all school properties. The committee unanimously agreed.

3. **POLICY/PROCEDURES FOR ACCESS TO PUBLIC RECORDS**

Recommendation: Authorize the Superintendent to develop a policy with procedures for accessing public school department records in accordance with Chapter 38 of RI General Laws.

Chair Umbriano stated there are times someone will contact the school department requesting copies of a document (for example, minutes from meetings held in 1979). Recently, two secretaries in the office had to stop their daily work to search for the documents requested. Chair Umbriano stated a deadline must be established to provide a reasonable amount of time for school employees to locate and copy documents. When requesting documents from the town, a form is completed which includes name of person making request, date of request, document requested, and date completed. Legally, one can't be forced to complete form, only asked to do so. However, the school employee still can complete the form on their behalf to provide documentation that request has been completed.

Chair Umbriano also suggested charging for requests that will take longer than one hour or perhaps charge for copies (some documents can be quite lengthy). Also allowing employees 48 hour turnaround time to allow them sufficient time to complete the request.

Mrs. Delmonico stated the deadline should be longer than 48 hours; if the request is completed in 48 hours all the better.

Dr. Lescault stated some of this is established in Chapter 38-2 but the committee can certainly have the Town Solicitor review the document so that it is consistent with the town's.

Mrs. Delmonico asked if the school can charge for copies and/or searching for documents.

Dr. Lescault replied yes.

Dr. Klimaj moved, seconded by Mrs. Delmonico to authorize Dr. Lescault to develop a policy with procedures for accessing public school department records in accordance with Chapter 38 of RI General Laws and to speak to Town Solicitor. The committee unanimously agreed.

**RESIGNATIONS/
APPOINTMENTS/
REAPPOINTMENTS/
TRANSFERS/NON-
RENEWALS/LAYOFFS**

85-15

Dr. Lescault recommended the following resignations for approval:
Sara Gould, Reading Specialist, Scituate High School and North Scituate School; Rhonda Cucino, Bus Monitor; Jeannine Luther, part-time (25%) Mathematics Teacher, Scituate Middle School; Lisa St. Pierre, Guidance Secretary; Tara Quilitzsch, Library Media Specialist, North Scituate School and Clayville School; Roseann McGrath, Bus Monitor

Mrs. Delmonico moved, seconded by Dr. Klimaj to approve resignations, as set forth on the revised appointment list dated August 16. The committee unanimously agreed.

Dr. Lescault recommended the following appointments for approval:
Sean Vennberg, part-time (17 hours/week) custodian, Scituate High School; Pauline DeFalco, part-time (12.5 hours/week) Teacher Assistant (Monday-Wednesday, 9:50 AM-2:30 PM), Hope School; Brittany Emin, Girls Middle School Soccer Head Coach; Natalie Jackson, part-time (50%) Kindergarten Teacher, North Scituate School; Allison Morrocco, part-time (30%) School Psychologist, Clayville School

Mrs. Delmonico moved, seconded by Dr. Klimaj to approve appointments as set forth on the revised appointment list dated August 16. The committee unanimously agreed.

Dr. Lescault recommended the following transfers for approval:
Kristen Pontarelli, to Grade 5 Teacher, Clayville School; Kristin Russo, to Full Time English Teacher, Scituate High School

Mrs. Delmonico moved, seconded by Dr. Klimaj to approve transfers as set forth on the revised appointment list dated August 16. The committee unanimously agreed.

Dr. Lescault recommended the following involuntary transfers for approval:
Kristen Pontarelli, to Grade 5 Teacher, Clayville School; Kristin Russo, to Full Time English Teacher, Scituate High School

Mrs. Delmonico moved, seconded by Dr. Klimaj to approve involuntary transfers as set forth on the revised appointment list dated August 16. The committee unanimously agreed.

85-16
COMMITTEE REMARKS

MRS. DELMONICO

Mrs. Delmonico stated nothing to report.

MRS. GUGLIELMI

Mrs. Guglielmi is pleased with negotiations with First Student and is looking forward to working with them. Mrs. Guglielmi is also thankful for all of the positive comments at this evening's meeting.

DR. KLIMAJ

Dr. Klimaj also thanked everyone for their support and for the positive comments.

MR. LAPLANTE

Mr. LaPlante was not in attendance.

CHAIR UMBRIANO

Chair Umbriano stated nothing to report.

DISCUSSION OF
FUTURE BUSINESS

85-17
September 6 School Committee Meeting **to be held at Clayville School**
October 4 School Committee Meeting **to be held at the Middle School/High School**
November 1 School Committee Meeting **to be held at Hope School**
December 6 School Committee Meeting **to be held at North Scituate School**

ADJOURNMENT

85-18
Dr. Klimaj moved, seconded by Mrs. Delmonico to adjourn meeting at 8:20 PM. The Committee unanimously approved the motion.

Respectfully submitted,

Mrs. Guglielmi, Clerk

**SCITUATE SCHOOL COMMITTEE REGULAR MEETING
TUESDAY, OCTOBER 4, 2011
SCITUATE MIDDLE/HIGH SCHOOL**

CALL TO ORDER

88-1

The Regular School Committee Meeting was called to order by Chair Umbriano at 6:00 PM.

Dr. Klimaj moved, seconded by Mrs. Guglielmi, to move into Executive Session RIGL 42-46 -5(a) 2. The committee unanimously approved motion.

The regular school committee meeting reconvened at 7:30 PM.

Present were Marylou Umbriano, June Guglielmi, Brian LaPlante, Lillian Jean Delmonico, and Scott Klimaj. Also present were Paul Lescault, Superintendent, and Lawrence Filippelli, Assistant Superintendent.

PLEDGE OF ALLEGIANCE

88-2

Led by Chair Umbriano, the Committee and audience participated in a pledge of allegiance to the flag.

APPROVAL OF MINUTES

88-3

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the minutes of the Executive Session of September 6, 2011.

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the minutes of the Regular School Committee Meeting of September 6, 2011.

CAPITAL RESERVE FUND

88-4

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the Capital Reserve Funds –Building Improvement Fund for the month of October in the amount of \$3,129.21. The Committee unanimously agreed.

NEW BUDGET BILLS

88-5

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the New Budget Bills for the month of October in the amount of \$619,097.49. The Committee unanimously approved the motion.

GRANT BILLS

88-6

Mrs. Guglielmi moved, seconded by Mrs. Delmonico, to approve the Grant Bills for the month of October in the amount of \$51,786.39. The Committee unanimously approved the motion.

RECOGNITION OF TEACHER OF THE YEAR

88-7

At this time, Dr. Lescault stated Ruth Trainor, who began teaching in Scituate in 2001, was named Scituate Teacher of the Year. Ms. Trainor is also Department Chair of the English Department. Dr. Lescault stated to best capsulize her persona as a teacher is student-centered and Dr. Lescault believes teachers, parents, and students will agree Ms. Trainor is truly an exceptional teacher. Dr. Lescault has had opportunity of interacting with Ms. Trainor more than usual as Ms. Trainor also held leadership role as Department Chair but also as president of the Scituate Teachers' Association. Dr. Lescault stated Ms. Trainor has a very balanced and collaborative leadership style.

Dr. Lescault showed attendees Ms. Trainor's name has been added to the ongoing Teacher of the Year plaque.

Scituate Teacher's Association representative, Maureen Kennedy, read a letter of commendation and presented it to Ms. Trainor.

Chair Umbriano also presented Ms. Trainor with a plaque, given jointly by the Scituate Teachers Association.

Ms. Trainor stated she loves her job and what she does every day. Ms. Trainor believes what she does make a difference and how you do it matters. Ms. Trainor thanked everyone for recognizing that in her and stated it has been a pleasure working for this district.

At this time, the meeting adjourned for refreshments.

The school committee meeting reconvened at 7:20 PM.

Chair Umbriano stated there was an Executive Session prior to the regular school committee meeting for a discussion on collective bargaining.

CORRESPONDENCE

88-8

A letter to the Superintendent from William and Stacy Tremblay requesting permission to home school their daughter, Bronte for the 2011-2012 school year.

1. A letter to the Superintendent from Christopher and Jayne Lear announcing their intent to home school their children, Ruth, Sarah and Alice for the 2011-2012 school year.
2. A letter to Chair Umbriano from Jerome P. Egan, Assistant Director of NEARI, requesting a meeting for the purpose of negotiating a successor agreement for the Scituate Educational Support Personnel/NEARI/NEA.
3. A letter to the Superintendent from the North Scituate PTO requesting permission to hold their intended fundraisers for the fall.

88-9

1. Recommendation for #1 and #2: Approve the requests, according to the policies and procedures established by RIDE and the school department.

Dr. Klimaj moved, seconded by Mr. LaPlante to accept the requests based on the policies and procedures established by RIDE and the school department. The committee unanimously approved the motion.

2. Recommendation: Work with the union president to set up a mutually agreeable date and time to meet with Mr. Egan.

Mr. LaPlante moved, seconded by Dr. Klimaj to authorize Chair Umbriano to schedule a date to meet with Mr. Egan. The committee unanimously approved the motion.

3. Recommendation: Approve the fundraisers as detailed.

Mr. LaPlante moved, seconded by Dr. Klimaj to approve the fundraisers as detailed. The committee unanimously approved the motion.

88-10

REPORT OF THE COMMITTEE LIAISONS

BUDGET

Mr. LaPlante stated nothing to report.

CURRICULUM	Dr. Klimaj stated nothing to report.
FOOD SERVICES AND HEALTH/WELNNESS	<p>Mrs. Delmonico attended the RI Healthy School Coalition breakfast. Yoga demonstration was included.</p> <p>Chair Umbriano stated Mr. DiManna will chair the Health and Wellness Committee. Pete Ceprano, Physical Education teacher, was also in attendance.</p> <p>Chair Umbriano added the Regional District Manager was also in attendance and she will follow-up with regards to possible funding. There is the opportunity for a \$5,000 prize which the committee will submit information to be in the running.</p> <p>There is also a two-day seminar offered to physical education teachers and for those who do attend, there is opportunity to receive \$1,000 in equipment for their school. Pete Ceprano will be attending.</p> <p>Barrington and East Providence wrote a curriculum for Health and Wellness and Chair Umbriano has copies if anyone would like to review.</p>
NEGOTIATIONS	Mr. LaPlante is looking forward to upcoming negotiations.
POLICY	Dr. Klimaj stated there are two policies which will be read this evening under New Business.
RIASC	Mr. LaPlante was not in attendance.
SAFETY AND TRANSPORTATION	<p>Chair Umbriano stated all of the signage, widening of the driveway, etc. is ready to begin. The committee is still awaiting DOT to provide approval.</p> <p>Dr. Lescault stated Mr. Provonsil has been in communication with DOT.</p>
SPECIAL EDUCATION	Mrs. Delmonico stated nothing to report.
SCHOLARSHIP FUND	Mrs. Guglielmi stated discussions at recent meetings have surrounded where to invest the funding to receive best return on investment. Scituate Lions Club also donated two checks, one of which was a \$4,000 scholarship and the second was for \$1,000.
STRATEGIC PLANNING	Mrs. Guglielmi stated Leslie Langlais who heads high school committee on the Core Studies and Beliefs and 21 st Century Expectations for the self-study for NEASC had done a fantastic job. Ms. Langlais has led students, parents and teachers in this committee and the self-study will be completed in the fall. The expectations are much more rigid today; it provides a great insight into how much is required of the educators in the classroom.
SCITUATE PREVENTION COALITION	<p>Chair Umbriano stated SPC did receive budget of \$21, 963 which will be disbursed throughout the town and schools.</p> <p>Mr. LaPlante asked if that money was provided in one month sum rather than monthly.</p> <p>Chair Umbriano stated the contract was approved for the same amount as last year. Chair Umbriano requested a lump sum from Treasurer's office to allow for easier payments.</p> <p>Mrs. Guglielmi stated one of the bills received stated it will be reimbursed from that fund.</p> <p>Chair Umbriano stated SPC provides a \$1,000 scholarship in memory of former Chairperson Ernie Marcure.</p>

**UNFINISHED
BUSINESS**

88-11

There is no unfinished business for the month of October.

88-12

ASSISTANT SUPERINTENDENT'S REPORT

**OCTOBER 7
PROFESSIONAL
DEVELOPMENT DAY**

The October 7 professional development day will center on three main PD initiatives. The first will be training for all district teachers by district administrators on the new teacher evaluation model. This is going to be held at Scituate Middle/High School and will comprise the majority of the morning session. For the rest of the morning, the high school will also be conducting training on Power Teacher Best Practices and the Middle School will be conducting training on Power Teacher Support. For the afternoon sessions, the high school will be working on NEASC Standards Work and the middle school will be conducting writing professional development on constructed responses. At the elementary level, in the afternoon session, teachers will be trained on how to use the new electronic report card. This training will be conducted by Mark DiLuglio. If there is enough time left in the afternoon, the elementary schools will either be completing PD on constructed responses in writing or goal setting for the teacher evaluation process.

**SCIENCE NECAP
TEST SCORES**

Dr. Filippelli received the district's Science NECAP scores on 9/19/2011. The results were embargoed until 9/23/2011. These scores are from the Science NECAP assessments that were taken in May 2011. (Committee members received copies.)

Dr. Filippelli stated the results of this round of testing showed many areas of improvement overall. Double-digit increases in the amount of students performing at proficient levels were seen at Scituate High School and at Clayville Elementary School. The high school lead the way with a 14% increase in proficiency (at the Proficient and Proficient with distinction levels), followed by Clayville with a 10% increase at the same levels.

North Scituate Elementary went up by 2% and the Middle School by 1% at the Proficient with distinction level. The levels of proficient, partially proficient and substantially below proficient remained fairly consistent at North Scituate and the Middle School as well. When analyzing the scores at Hope Elementary School, Dr. Filippelli stated it is hard not to notice some of the percentage decreases at Level 3 and the increases in level 2 and 1. It should be noted that one of the 4th grade teachers was out on illness all of last year and there was a long-term substitute teacher in the classroom for the entire year.

Dr. Filippelli stated it is equally important to note that Scituate is scoring much higher than the state averages on the Science NECAP tests in every school. Naturally, this translates into district success as well. The following are the results from a district perspective: At the Elementary levels:

Level 4 (proficient with distinction) state is scoring at 1% and Scituate is scoring at 2%.

At Level 3 (proficient), the state is scoring at 42% and Scituate is scoring at 63%.

At levels 3 and 4 you WANT to see the averages higher than the state.

At Level 2 (partially proficient) the state is scoring at 38% and Scituate is scoring at 28%. As noted prior, it is important to understand that you WANT the district to be below the state average here. This is a level where we want to move kids out of so they can score in the level 3 and level 4 areas.

At Level 1 (substantially below proficient), the state is scoring at 18% and Scituate is scoring at 7%. Again, in the level 2 and level 1 realm, it is very important to note that we WANT to be lower than the state numbers.

Referring to the percentages, Dr. Filippelli stated it is clear Scituate is moving in that direction. It appears that the work done last year with EBEC around aligning the Science curriculum and doing a K-8 grade gap analysis of the current curriculum is working. Dr. Filippelli believes that the scores at Hope Elementary are an anomaly this year. The result of that work indicated the need for supplemental, non-fiction texts, and changing the timeline of some of the KITES kits. The work with EBEC is continuing this year and spreading into the middle and high schools so that the curriculum work can come full circle as well so Dr. Filippelli is hopeful that the work will translate into even higher scores across the district. Finally, the quality of students and the support received at home cannot be negated either. Scituate has good students, supportive parents, high quality educators, and a thorough vision district-wide of where we want to move our kids instructionally.

Chair Umbriano asked if the fourth graders will be receiving additional help.

Dr. Filippelli replied those students will not be tested again until eighth grade. Dr. Filippelli stated part of what EBEC is helping Scituate do is the gap analysis. Hopefully addressing strands being incorrect and/or missed will fill the gap.

**ASSISTANT
SUPERINTENDENT
CRITICAL FRIENDS
GROUP**

Dr. Filippelli is hoping to participate again in the Assistant Superintendents Critical Friends group which is sponsored by the Rhode Island School Superintendents Association. They have not set their first meeting yet. Dr. Filippelli would like to again thank the committee for allowing him to be part of this group of professionals as so much can be learned from sharing the best practices, successes and challenges of the job.

**MONTHLY
ACTIVITIES**

Dr. Filippelli provided committee members with a copy of monthly activities for the month of September.

**88-13
SUPERINTENDENT'S REPORT**

AUDIT REPORT

Dr. Lescault has received the draft of the Comprehensive Annual Financial Report for the Town of Scituate for FY11. However, as the report is lengthy, the following provides a summary and analysis of the most important school department information in it.

For FY11, the school department had an unreserved **unrestricted** fund balance of \$1,303,708 up from \$386,310 in FY10. The district had an accumulated unrestricted fund balance on March 31, 2011 of \$1,541,809. This is up from \$1,390,101 and represents an increase of \$151,708.

Dr. Lescault stated that \$1,152,000 of the accumulated fund balance is listed as "unreserved-designated for subsequent year budget", as that amount is being utilized as revenue in the FY12 budget. Therefore, if the current budget is fully expended, Scituate will end FY12 with an unrestricted fund balance of \$389,809, which is 1.9% of the approved budget and below the 5-10% recommended by most financial experts.

Dr. Lescault stated the school department had an unreserved **restricted** fund balance of \$230,756 as of March 31, 2011, up from \$220,147 balance on April 1, 2010. These funds must be spent for specific purposes and are therefore not available as general revenue. Dr. Lescault added the financial condition of the Scituate School Department improved and continues to be very good.

**BUDGET
ASSUMPTIONS**

The Committee needs to establish budgetary assumptions for the development of the 2012-2013 Budget. Dr. Lescault assumes that at best Scituate will be receiving slight increases in state aid and local funding. Dr. Lescault thinks salary increases statewide will continue to be modest. Dr. Lescault is recommending the Committee budget for planning purposes an increase in the range of 1-1.5%.

Chair Umbriano stated the committee is comfortable with 1.5%.

**ACCOUNTANT/BOOK
KEEPER
RESIGNATION**

Dr. Lescault informed the committee on September 26, the new accountant/bookkeeper has resigned with only three days notice. As three months of training have been invested and her predecessor has moved to Florida, the resignation has the potential to disrupt the business operation of the school system. Fortunately, Mrs. Geary, Mrs. Bower and Mrs. Carnevale have committed themselves to working with Drs. Lescault and Filippelli to minimize that disruption. With the approval of School Committee Chair Umbriano, Dr. Lescault has decided to take advantage of the resignation to restructure the office. Mrs. Geary will assume the majority of the accounting responsibilities of both the accountant's and her position. Mrs. Carnevale will assume Mrs. Geary's secretarial responsibilities. A bookkeeper will be hired at a lower rate than the accountant and will work under the direction of Mrs. Geary. Mrs. Bower is contemplating retirement at the end of this year and at that time there will potentially be some further refinement of job responsibilities.

TRANSPORTATION

Dr. Lescault is pleased with the transition to First Student for bus services. Given the extremely tight timeline involved, there were remarkably few problems during September. With the exception of a fuel spill and some other mechanical issues (new buses are on order), those problems that did occur were similar in nature to those that occur every year. The only major concern at this point is with the cost of field and athletic trip transportation under the First Student Contract. Dr. Lescault is in discussion with RIDE and First Student if under the terms of the contract, Scituate is allowed to purchase transportation for these trips from another vendor. Dr. Lescault hopes to be able to provide the committee with more definitive information at the October 4 meeting.

Chair Umbriano added each line item was reviewed in the budget prior to signing the contract.

Dr. Lescault stated if cost is reduced by one third, it will be still be difficult, but Dr. Lescault is not certain if what services that can be obtained from an outside vendor.

Mr. LaPlante suggested shopping around.

Chair Umbriano suggested coach buses.

Dr. Lescault replied those tend to run be expensive so that may not be the best option in this fiscal environment.

OPEN HOUSES

Drs. Lescault and Filippelli divided up the school open houses and were able to attend 4 out of 5 of them. The principals were also very appreciative that school committee members attended all of the open houses.

MONTHLY ACTIVITIES

Dr. Lescault provided committee members with a copy of activities for the month of September.

PUBLIC COMMENTS

88-14

Tim McCormick, Trim Town Road

Mr. McCormick asked if those students from Hope who fell behind due to the absence of the teacher would be followed and what practices are in place to ensure those students aren't falling behind.

Dr. Filippelli replied the students were only affected in science so it will be up to their new teachers to assess their levels throughout the year. The curriculum is Grades 2-8 so that by the time these students reach Grade 8 any gaps should be filled. There is not a specific assessment these student will receive.

Mr. McCormick asked if there was something these students could do to compensate for the experience lost.

Dr. Filippelli stated it is all inquiry and kit-based which is the same experience the students would have received in Grade 4. The individual assessments will be with their new teachers while the real test will be how these students perform on the NECAP four years later.

Mr. LaPlante asked if a heads up could be provided to teachers specifically for this particular cohort as they travel through the system.

Dr. Filippelli agreed.

Maureen Kennedy (North Doctor's Way), an attendee and math teacher, added it is not the same for science as it is for reading or math. It will be a little easier to compensate the difference.

Principal Zajac met with EBEC regarding scores with two outcomes. The first is developing common assessments which will tests grades 6-8 to compare materials to ensure all students are receiving same content so that all students ultimately receive same experience. The second item is developing area review science questions at all grade levels to ensure GLEs are being met. Teachers are informed if and when an area of deficiency is determined.

Mr. McCormick asked if Rhode Island has applied for a waiver from the federal government regarding No Child Left Behind. Mr. McCormick added Scituate does a great job adapting to state and federal mandates but was wondering if Scituate may see some relief from those mandates.

Chair Umbriano has not heard anything.

Dr. Filippelli receives weekly memos from Commissioner Gist but has not received anything regarding that as of yet.

Principal Zajac stated Rhode Island is not on the list.

Principal Zajac stated Mission Wolf will be in Scituate on October 19 in celebration of students' performance on NECAPs. Mission Wolf (www.missionwolf.com) is an educational program which educates people on the challenges of the great wolf which was almost extinct in the 1970s. Principal Zajac stated three wolves will be at the middle school where students will sit on the floor and the wolves will interact with children as they learn about them. Principal Zajac has participated in this program twice previously and stated it is an incredibly experience and Scituate is the only school within Rhode Island offering the program this year.

NEW BUSINESS

88-15

1. POLICY/PROCEDURES FOR ACCESS TO PUBLIC RECORDS – SECOND READING

See Superintendent's Report for detail on this item.

Recommendation: Approve the second reading and adopt the policy.

Mr. LaPlante moved, seconded by Dr. Klimaj to approve the second reading and adopt the policy/procedures for access to public records. The committee unanimously approved the motion.

2. **POLICY RELATING TO EDUCATION CODE OF PROFESSIONAL RESPONSIBILITY – SECOND READING**

See Superintendent's Report for detail on this item.

Recommendation: Approve the second reading and adopt the policy.

Mr. LaPlante moved, seconded by Dr. Klimaj to approve the second reading of the policy relating to education code of professional responsibility. The committee unanimously approved the motion.

**RESIGNATIONS/
APPOINTMENTS/
REAPPOINTMENTS/
TRANSFERS/NON-
RENEWALS/LAYOFF
S**

88-16

Dr. Lescault recommended the following resignations for approval: Terri Pare, Accountant/Bookkeeper, Superintendent's Office, effective 9/29; Karen Maggiacomo, 17 hour Paraprofessional, Scituate Middle School, effective 9/29; Kevin Ryan, Middle School Cross Country Head Coach

Dr. Klimaj moved, seconded by Mr. LaPlante to approve resignations, as set forth on the revised appointment list dated September 6. The committee unanimously agreed.

Dr. Lescault recommended the following appointments for approval: Heather Paquette, 30% Middle School Art; Gail L. Poirier, Bus Monitor; Harold Tourtelott, Bus Monitor; Cheryl Forte, Bus Monitor; Robin Lynn Floyd, Bus Monitor; Nicole Grant, Child Outreach Screener; Jessica Daniels, Girls Volleyball Head Coach; William Bennett, Boys Basketball Head Coach; Ralph Apici, Boys Basketball Assistant Coach; Stacy D'Allesandro, Girls Basketball Assistant Coach; Tara Marchant, Girls Basketball Assistant Coach; Cam McDermott, Boys Hockey Assistant Coach; Sharon Terceira, Competitive Cheerleading Head Coach; Lynn Ricci-Francazio, Competitive Cheerleading Volunteer Coach and Girls Middle School Cheerleading Coach; Jeff McGuirl, Boys Middle School Basketball Head Coach; Emily Fox, Middle School Cross Country Head Coach; Kevin Ryan, Middle School Cross Country Volunteer Coach

Dr. Klimaj moved, seconded by Mrs. Delmonico to approve appointments as set forth on the revised appointment list dated September 6. The committee unanimously agreed.

Dr. Lescault recommended the following transfers for approval: Maureen Sauté, 19.5 hour Paraprofessional, Scituate Middle School office; Monday – Wednesday 7:30 AM – 2:30 PM; Janine Hesford, 17 hour Paraprofessional, Scituate High School office; Monday & Tuesday 8:00 AM – 2:30 PM and Nurse's office; Wednesday 8:30 AM – 2:00 PM

Mrs. Delmonico moved, seconded by Dr. Klimaj to approve transfers as set forth on the revised appointment list dated September 6. The committee unanimously agreed.

88-17

COMMITTEE REMARKS

As Superintendent, Dr. Lescault has opportunity to nominate a first year principal for Principal of the Year. Dr. Lescault nominated Bryan Byerlee.

Mrs. Delmonico stated nothing to report.

MRS. DELMONICO

MRS. GUGLIELMI Mrs. Guglielmi stated nothing to report.

DR. KLIMAJ Dr. Klimaj stated nothing to report.

MR. LAPLANTE Mr. LaPlante stated nothing to report.

CHAIR UMBRIANO Chair Umbriano stated current enrollment is 1,572 students.

**DISCUSSION OF
FUTURE BUSINESS**

88-18

November 1 School Committee Meeting **to be held at Hope School**
December 6 School Committee Meeting **to be held at North Scituate School**

ADJOURNMENT

88-19

Dr. Klimaj moved, seconded by Mrs. Delmonico to adjourn meeting at 8:15 PM. The Committee unanimously approved the motion.

Respectfully submitted,

Mrs. Guglielmi, Clerk